



CITY OF SAN JOSÉ, CALIFORNIA

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CITY CLERK

NOTICE OF VACANCY

CIVIL SERVICE COMMISSION

FEMALE ATTORNEY NEEDED

DEADLINE TO APPLY: FRIDAY, JULY 30, 2010

The San Jose City Council will be accepting applications until **Friday, July 30, 2010 at 5:00 p.m.** for an appointment to the Civil Service Commission. The Civil Service Commission makes recommendations to the City Council and the City Manager and conducts investigations concerning the administration of personnel in the Classified Service. The Commission acts as an appellate body for personnel decisions affecting City employees and applicants, reviews and recommends changes to Civil Service regulations and appoints members to the City Council Salary Setting Commission.

There is one position available on the Commission for an unexpired term ending November 30, 2011. Pursuant to the City's Charter, the appointee must be an attorney-at-law licensed to practice in the State of California and, further, no more than four members may be of the same gender. Currently there are four males and none of them are attorneys-at-law. Civil Service Commissioners must be both residents and registered voters of the City of San Jose and must remain so throughout their term in office. Applicants meeting all the criteria will be considered for appointment.

Appointment Process: All applications received by the deadline will be submitted to the Mayor and Council Members. Tentatively, applicants receiving four or more indications of interest will be asked to appear and be interviewed by the City Council during a regularly scheduled Council meeting in the late afternoon on August 17, 2010. The Mayor and Council will then cast written ballots that are read into the record by the City Clerk. The applicant receiving six or more votes, or the highest number of votes over six, will be appointed to serve on the Commission.

Applications may be obtained from the Office of the City Clerk, Room 243, City Hall, or on the City's Web site at <http://www.sanjoseca.gov/clerk/forms/BoardApp1.pdf>. If you would like additional information regarding the Commission, please call the staff at 535-1252.

Dated: July 7, 2010