



Memorandum

TO: City Council

FROM: Mayor Chuck Reed

SUBJECT: REQUEST FOR TRAVEL
AND FOR EXCUSED ABSENCES

DATE: November 21, 2012

APPROVED:

Chuck Reed

DATE: 11/20/12

REPLACEMENT MEMORANDUM

RECOMMENDATION: Authorize travel to the Silicon Valley Leadership Group's annual Washington, DC Advocacy Trip as one of the City's designated representatives. Authorize excused absences for the regular City Council Meeting on Tuesday, November 27, 2012, and for the regular meeting of the Rules and Open Government Committee on Wednesday, November 28, 2012, due to official City business.

Authorization for: Mayor Chuck Reed

Location: Washington, DC

Meeting Date: November 27-28, 2012

Source of Funds: Mayor's Office Fund

Purpose: This annual trip will focus on federal priorities with an emphasis on U.S. jobs and competitiveness. During the trip, the Leadership Group will deliver an ambitious federal policy agenda, and delegation visits will be made with U.S. Senate and U.S. House leaders as well as key administration officials. Separate meetings on other matters specific to San José will also be scheduled.