



COUNCIL AGENDA: 11-27-12
ITEM: 2.21

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Dennis Hawkins, CMC
City Clerk

SUBJECT: SEE BELOW

DATE: 11-10-12

SUBJECT: NEIGHBORHOODS COMMISSION 2012-2013

RECOMMENDATION

As recommended by the Neighborhood Services and Education Committee on November 8, 2012 and outlined in the attached memo previously submitted to the Neighborhood Services and Education Committee, approve the 2012-2013 Neighborhoods Commission Pilot Work Plan.



Memorandum

TO: NEIGHBORHOOD SERVICES
AND EDUCATION COMMITTEE

FROM: Norberto Dueñas

SUBJECT: NEIGHBORHOODS COMMISSION
2010-2011 WORK PLAN

DATE: October 31, 2012

Approved

Date

11/5/12

RECOMMENDATION

Approval of the 2012-2013 Neighborhoods Commission Pilot Work Plan as presented in the attached document and recommend this item for full Council consideration at the November 27, 2012 Council meeting.

BACKGROUND AND ANALYSIS

In accordance with Council direction, the work plan of the Neighborhoods Commission Pilot will be developed in coordination with, and approved by, the Neighborhoods Services and Education Services Committee (NSE) and forwarded to the Mayor and City Council for final approval.

PUBLIC OUTREACH

Not applicable.

COORDINATION

This memorandum was coordinated with the City Attorney's Office.

CEQA

Not a project.

NORBERTO DUEÑAS
Deputy City Manager

For questions, please contact Kip Harkness, Assistant to the City Manager, at 408 535-8501.

Neighborhoods Commission Workplan for 2012-2013

Objective for 2012-2013	Actions	Timeframe
2013-2014 City of San Jose Annual Budget Process	Conduct outreach for Priority Setting Session.	December 2012
	Participate in Mayor's Annual Neighborhood Association and Youth Commission Priority Setting Session.	January 2013
	Commission debrief of Priority Setting Session.	February 2013
	Neighborhoods Commission Budget Subcommittee to develop preliminary NC budget recommendations for presentation and approval by full commission.	February 2013
	Send NC preliminary budget recommendations letter to Mayor and Council for their consideration prior to Mayor's March Budget message.	February 2013
	Commission outreach and participation in City-wide Community Budget Meetings.	April-May 2013
	Develop Final Budget Recommendations and send letter to Mayor and Council.	May 2013
	Review and discussion of community budgeting process. Develop recommendations on improving the process and send to Mayor and Council.	May-June 2013
Future Neighborhoods Commission	Define the Vision/Mission of a future Neighborhoods Commission.	December 2012
	Discuss possible structure/form of a future commission. Develop work plan topics for consideration.	January 2013
	Prioritize options on final structure of the Commission.	February-March 2013
	Draft recommendations on vision/mission, structure, form and work plan.	April 2013
	Send final recommendations to Mayor and Council.	May 2013
Neighborhood Volunteer Capacity	Establish Ad Hoc Volunteer Sub-Committee.	December 2012
	Presentation and discussion on City of San Jose Volunteer Programs.	January 2013
	Identify barriers to volunteerism and opportunities that support volunteerism.	February-March 2013
	Discussion to prioritize barriers to eliminate and opportunities to support.	April 2013
	Discuss preliminary draft recommendations with subject matter experts.	May 2013
	Develop recommendations on City of San Jose Volunteer Policy and Best Practices to go to Mayor and Council.	

**Neighborhoods Commission
Workplan for 2012-2013**

Objective for 2012-2013	Actions	Timeframe
Input to Executive Staff Selection	Police Chief Recruitment. Presentation and discussion.	December 2012
	Participation in Neighborhood Services Related Executive Staff Recruitment	January-June 2013