



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Sam  
Liccardo

**SUBJECT:** REQUEST FOR AN EXCUSED  
ABSENCE

**DATE:** 11-27-2012 to 11-29-2012

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**REPLACEMENT:**

**RECOMMENDATION**

Excused absence from the Closed Session Meeting and City Council Meeting on November 27, 2012 due to the following:

**Authorized City Business**

Travel to Washington D.C. for the Silicon Valley Leadership Group Advocacy Trip as a City designated representative

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**(Description/Location)**

**Illness**

**Death of a close family member**