



**SUBJECT: AWARD OF PURCHASE ORDER TO
ASCENT ELEVATOR SERVICES,
INC. FOR ELEVATOR RETROFIT**

Council Agenda: 08-21-12
Item: 28

City Council Action Request

Department: Finance	CEQA: Not a Project, File No. PP10-066(a) Agreements and Contracts	Coordination: DOT, PW, CAO, CMO Budget Office, Office of Equality Assurance	CMO Approval: <i>[Signature]</i> 8/8/12
			Dept. Approval: /s/ Julia H. Cooper

RECOMMENDED ACTION:

Report on bids for the retrofit of five passenger elevators with the following recommended actions:

1. Authorize the City Manager to execute a Purchase Order with the low bidder, Ascent Elevator Services, Inc. (San Francisco, CA), , in the amount of \$622,245; and
2. Approve a 10% contingency for a not-to-exceed amount of \$62,225 to execute change orders for any unforeseen changes or requirements that may arise prior to the completion of services.

Desired Outcome: Ensure proper elevator operation and safe City facilities for use by the public.

BASIS FOR RECOMMENDATION:

The 3rd Street and Market Street parking garages are integral City assets, serving downtown parking needs for area businesses, employees, residents, and visitors. This project is for the retrofit and remodel of five existing passenger elevators used by the public within these garages. The retrofit consists of replacing all key components (except for elevator cars) including ADA (hands free phone and Braille plates) and safety (fire sprinklers) requirements etc. Due to the obsolescence of the current units, parts required for repairs are no longer readily available, which has led to long delays in having the units repaired and extended periods with inoperable elevators.

A Request for Bid (RFB) for the retrofit of five elevators was issued on May 30, 2012, through the City's e-procurement system. 21 companies viewed/downloaded the RFB, five companies attended the pre-bid conference, and three bids were received by the June 18, 2012, due date from Ascent Elevator, Dream Ride Engineering, and Schindler Elevator. Ascent Elevator Services, Inc. submitted the lowest responsive and responsible bid.

No company requested or received the Local and Small Business Enterprise Preference; therefore the Preference was not a factor in the award. No protests were received during the protest period which ended on June 28, 2012.

Staff recommends award to low bidder Ascent Elevator Services, Inc. (San Francisco, CA), in accordance with the formal bidding procedures of the San José Municipal Code, Section 4.12.310.B.

Office of Equality Assurance: Prevailing wage applies to all work under this purchase order.

This Council item is consistent with Council approved Budget Strategy General Principle #2: "We must focus on protecting our vital core City services for both the short and long-term."

COST AND FUNDING SOURCE:

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2012-2013 Proposed Capital (Pg)	Last Budget Action (Date, Ord. No)
533	7332	Garage Elevator Upgrades	1,000,000	\$684,470	V-597	6/19/2012, 29102

* The funds appropriated for this project were re-budgeted from 2011-2012 to 2012-2013 as part of the Adopted Budget process. The 2012-2013 Adopted Budget will be published in fall 2012

FOR QUESTIONS CONTACT: Mark Giovannetti, Purchasing Division Manager at 535-7052