



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: COUNCILMEMBERS
NANCY PYLE, SAM
LICCARDO, DON ROCHA

SUBJECT: NEIGHBORHOODS
COMMISSION

DATE: August 10, 2012

APPROVED:

DATE:

Nancy Pyle
(CKS)

Don Rocha PH

8/10/12

RECOMMENDATION:

1. Defer amending Ordinance No. 28178 to extend the currently expired Pilot Program for the Neighborhoods Commission until Council has been presented a Staff report evaluating the Pilot Program.
2. Direct the City Clerk to present to Council an update on changes that have already been in effect for our Boards and Commissions and any other suggested changes considered "low hanging fruit" that need Council approval and direction.
3. Direct the City Clerk to present to Council on a monthly basis at evening Council sessions, information about the various Boards and Commissions by CSA beginning with NSE and the Neighborhoods Commission. The report should include the following: overview of the work plan, how often the Commission meets, suggestions for consolidation, any other suggested operating efficiencies and a summary of information gathered from meetings with Boards and Commissions.
4. Direct City Clerk to propose how Council can be best informed of Board or Commission deliberation and recommendations on any item heard by the Board or Commission. Suggested formats include requiring staff to include a summary paragraph in every staff report or allowing Chairs to submit brief written statements.

ANALYSIS:

Before a decision is made to extend the Pilot Program for the Neighborhoods Commission, Staff should have the opportunity to present their evaluation of the Pilot Program for the Neighborhoods Commission with a review of the NSE Boards and Commissions. A Staff evaluation of the program will allow Council the opportunity to consider changes and improvements to the Pilot Program.

Our residents who serve as Commissioners volunteer thousands of hours of service to the city. Considering one CSA at an evening meeting will keep the level of discussion and decisions to be made reasonable in size.