



Memorandum

TO: City Council

FROM: Mayor Chuck Reed

SUBJECT: REQUEST FOR TRAVEL

DATE: August 3, 2012

APPROVED: *Chuck Reed*

DATE: *8/6/12*

RECOMMENDATION: Authorize travel to Seattle, Washington to meet with the new president of Alaska Airlines.

Authorization for: Mayor Chuck Reed

Location: Seattle, Washington

Meeting Dates: July 16, 2012

Source of Funds: Mayor's Office Budget

Purpose: To meet with the leadership of Alaska Airlines to thank them for adding flights to the Mineta San José International Airport, and to encourage the company to add more flights.