



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: David Sykes

SUBJECT: ANIMAL SERVICES AGREEMENT
WITH THE CITY OF MILPITAS

DATE: May 29, 2012

Approved

Date

6/4/12

RECOMMENDATION

Approve an agreement between the City of Milpitas and the City of San José for animal care and control services by the City of San José's Animal Care and Services Division of the Department of Public Works for a term beginning July 1, 2012 through June 30, 2015, for a total compensation of \$1,045,314.

OUTCOME

In consideration for compensation in the amount of \$1,045,314 for the period July 1, 2012 to June 30, 2015, the City will provide animal care and control services to the City of Milpitas.

BACKGROUND

The City of San José has provided animal services to the City of Milpitas continuously since July 1, 2001. These services include: responses to emergency calls; pick up of stray and dead animals; quarantine and investigation of animals that bite; investigations of animal-related crimes; responses to animal-related concerns; animal licensing; and animal shelter services.

The City of Milpitas has approximately 71,000 residents. In 2011, the City of San José responded in person to more than 700 calls for service, and impounded and cared for almost 800 live animals. These same services are currently provided in fiscal year 2011-2012 for \$235,733.

ANALYSIS

An agreement with the City of Milpitas would continue the provision of animal services for the period July 1, 2012 to June 30, 2015. In 2009, the San José City Auditor noted that appropriate overhead charges were not included in the existing animal services contract with Milpitas. The expiration of the current term provides the opportunity to appropriately incorporate those changes. As a result, the annual amount of this contract is \$348,438, which is an increase of

May 29, 2012

Subject: Milpitas Animal Services contract

Page 2

48% compared to the previous year. Revenues from this contract will now offset all direct costs, indirect costs, and personnel associated with administering the terms of the contract.

The agreement includes the same service level as previous contracts and includes field services, dead animal pick up, response to emergency calls, pick up of confined and injured animals, response to complaints and provision of shelter and veterinarian care. Investigation services are to be referred to the appropriate Milpitas code enforcement agency. In addition, the residents of Milpitas will have access to San José's low cost public spay neuter clinic. All license revenue will be remitted to Milpitas to help offset contract cost increases.

PUBLIC OUTREACH

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This item does not meet any of the criteria listed above however this memorandum will be posted on the City's website for the June 19, 2012 Council Agenda.

COORDINATION

This action was coordinated with the City Attorney's Office, the City Manager's Budget Office, and the City of Milpitas.

COST IMPLICATIONS

The agreement will provide that the City of Milpitas compensate the City of San José the following amount for the period July 1, 2012 to June 30, 2015.

FY 2012-2013	\$ 348,438
FY 2013-2014	\$ 348,438
FY 2014-2015	\$ 348,438
Total Revenue to City	\$ 1,045,314

HONORABLE MAYOR AND CITY COUNCIL

May 29, 2012

Subject: Milpitas Animal Services contract

Page 3

CEQA

CEQA: Not a Project, File No. PP10-066(e) Services that involve no physical changes to the environment.

/s/

DAVID SYKES

Director of Public Works

For questions, please contact Jon Cicirelli, Deputy Director of Animal Care and Services at (408) 794-7223