



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Julia H. Cooper

SUBJECT: APPROVAL TO PURCHASE FOUR
TRACTOR DRAWN AERIAL LADDER
TRUCKS

DATE: May 29, 2012

Approved

Date

6-5-12

RECOMMENDATION

Adopt a resolution authorizing the City Manager to determine the lowest responsive and responsible bidder and award the purchase of four Tractor Drawn Aerial Ladder Trucks subject to the following conditions:

1. All necessary funds are appropriated and available to be encumbered.
2. All protests (if any) are final and no bidders have filed an appeal to Council within the required time period.

OUTCOME

This action will allow the Purchase Order to be placed during the City Council recess period and ensure timely delivery of the vehicles to meet the operational needs of the Fire Department.

BACKGROUND

The Fire Department is in critical need of four new aerial ladder trucks. Three of the units will replace existing apparatus and one unit is an additional truck for the fleet. In order not to increase the replacement costs and maintenance and operating costs associated with the Fire Department's emergency fleet, one engine and one Hazardous Incident Team (HIT) vehicle were removed from the fleet to add the truck. The cost to repair these vehicles exceeded the total value of the vehicles, and the Fire Department determined that a truck would be more useful to the service delivery needs of the Department.

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As a result of reductions in the Fire companies over the last few years, utilization of each ladder truck has significantly increased. Currently the Fire Department has two stations staffed only with a ladder truck. Two additional stations are designated brown out stations. On days when the engine company in these stations is browned out, the ladder truck becomes the only response vehicle.

In early 2012, one of the ladder trucks identified for replacement sustained a significant mechanical failure. The Public Works Department and the Fire Department determined that the cost to repair this apparatus exceeded the total value of the apparatus. The other two replacements are for apparatus reaching the end of their useful service life.

In addition, in May 2012, the Fire Department implemented a department wide single piece ladder truck company model as a component of the Squad pilot program. This response model removed the second apparatus from each two piece truck company. As such, the primary apparatus used by the truck company needs to be able to carry all of the tools and equipment that were originally carried by two apparatus. The result of this model change was that the Fire Department only now has one relief aerial ladder truck that is able to meet this equipment carrying need.

The addition of these new ladder trucks will allow other apparatus to be reassigned to better meet the demands of the overall fleet.

ANALYSIS

On April 20, 2012, the City issued a Request for Bid (RFB) 11-12-40 for four Tractor Drawn Aerial Ladder Fire Trucks pursuant to the City's procurement policies. The bid process requires that the recommendation of award is to the lowest responsive bidder that meets all bid specifications.

A mandatory pre-bid conference was held on May 9, 2012, and representative of the four major manufacturing companies were in attendance.

The Bid is currently scheduled to close on June 6, 2012, with a ten day protest period that starts once the recommendation of award is published.

The bid timeline is aggressive and there is a strong likelihood the bid close date will be extended. If this occurs, the ten day protest period will not be complete before the City Council meeting on June 19, 2012. In order to expedite the contract award, staff is requesting approval from the City Council to award the bid to the lowest bidder in accordance with the City's purchasing rules, and subject to the conditions listed above.

The estimated cost for one truck is \$1,100,000.

EVALUATION/FOLLOW-UP

No further Council follow-up is anticipated. However, in the event that there is a protest and subsequent appeal to the City Council, the appeal will be heard by the City Council as early in August as possible.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This memorandum will be posted on the City's website for the June 19, 2012 City Council agenda.

COORDINATION

This memorandum was coordinated with the Fire Department, Public Works Department, City Manager's Budget Office, and the City Attorney's Office.

FISCAL/POLICY ALIGNMENT

This project is consistent with the following General Budget Principles "We must focus on protecting our vital core city services for both the short- and long-term" and, "We must continue to streamline, innovate, and simplify our operations so that we can deliver services at a higher quality level, with better flexibility, at a lower cost."

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COST SUMMARY/IMPLICATIONS

These vehicles will be partially funded by the Community Development Block Grant Fund (\$1,100,000 approved by City Council on May 4, 2010 and an additional \$550,000 approved on February 28, 2012). The remaining balance (\$2,750,000) will be funded by the General Fund Capital Improvement Fire Apparatus Replacement appropriation.

BUDGET REFERENCE

Fund #	Appn #	Appn. Name	Total Appn.	2011-2012 Adopted Budget Page	Last Budget Action (Date, Ord. No.)
001	6363	Fire Apparatus Replacement	\$5,073,973	V - 614	10/18/2011 Ord. No. 28979
441	3829	Fire Engines	\$1,650,000	XI - 16	06/21/2011 Ord. No. 28928

CEQA

Not a Project, File No. PP10-066(a) Agreements and Contracts.

/s/
JULIA H. COOPER
Acting Director of Finance

For question please contact Mark Giovannetti, Purchasing Division Manager, at (408) 535-7052