

COUNCIL AGENDA: 6-12-12  
ITEM: 2.14



# Memorandum

**TO: HONORABLE MAYOR AND  
CITY COUNCIL**

**FROM Councilmember Xavier Campos**

**SUBJECT: REQUEST TO TRAVEL**

**DATE: June 6, 2012**

**Approved**

**Date**

6/11/12

Authorization for: Councilmember Xavier Campos

Location: New Orleans, Louisiana

Meeting Dates: July 20-22, 2012

Source of Funds: Sponsored by National Association of Latino Elected and Appointed Officials (NALEO) and any remaining funds will be paid out of the District 5 Council fund.

Purpose: Attend the NALEO's National Policy Institute on Emergency Planning and Preparedness.

Under Council Policy 9-5, all out of state travel requires Council approval.

cc: Dennis Hawkins, City Clerk