



# Memorandum

**TO:** City Council  
**FROM:** Mayor Chuck Reed  
**SUBJECT:** REQUEST FOR TRAVEL  
AND FOR EXCUSED ABSENCES  
**DATE:** April 17, 2012

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**APPROVED:** *Chuck Reed*      **DATE:** *4/11/12*

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**RECOMMENDATION:** Authorize travel to the Silicon Valley Leadership Group's annual Washington, DC Advocacy Trip as one of the City's designated representatives. Authorize excused absences for the regular City Council meeting of Tuesday, April 17, 2012, and the regular meeting of the Rules and Open Government Committee on Wednesday, April 18, 2012, due to official City business.

Authorization for: Mayor Chuck Reed  
Location: Washington, DC  
Meeting Dates: April 17-18, 2012  
Source of Funds: Mayor/Council Travel Fund

Purpose: This annual trip will focus on federal priorities with an emphasis on U.S. jobs and competitiveness. During the trip, the Leadership Group will deliver an ambitious federal policy agenda, and delegation visits will be made with U.S. Senate and U.S. House leaders as well as key administration officials. Separate meetings on other matters specific to San José will also be scheduled.