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City Manager's Office

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Leanna Bieganski

SUBJECT: **Early Council Packet**

DATE: April 3, 2012

Approved

Date 4/3/12

EARLY DISTRIBUTION COUNCIL PACKET FOR APRIL 17, 2012

Please find attached the Early Distribution Council Packet for the April 17, 2012 Council Meeting.

8.x Acceptance of 2011 Assistance to Firefighters Grant Program Award to Replace the Fire Department's Cardiac Monitor/Defibrillator Inventory.

Recommendation:

(a) Adopt a resolution authorizing the City Manager to accept the Federal Emergency Management Agency's 2011 Assistance to Firefighters Grant Program award of $1,246,538 to replace the Fire Department's Cardiac Monitor/Defibrillator inventory.

(b) Adopt the following Appropriation Ordinance and Funding Sources Resolution amendments in the General Fund for 2011-2012:

(1) Increase the city-wide appropriation to the Fire Department for Cardiac Monitors/Defibrillators in the amount of $1,246,538; and

(2) Increase the Estimate for Earned Revenue from the Federal Government in the amount of $1,246,538.

CEQA: Not a Project, PP10-066(a) Purchase of supplies and equipments with no changes in the physical environment. (Fire/City Manager's Office)

This item will also be included in the Council Agenda Packet with an item number.

Leanna Bieganski/gs

LEANNA BIEGANSKI
Council Liaison

COUNCIL AGENDA: 04-17-2012
ITEM:

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: William L. McDonald
Jennifer A. Maguire

SUBJECT: **SEE BELOW**

DATE: March 23, 2012

Approved

Date 4/2/12

SUBJECT: ACCEPTANCE OF 2011 ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM AWARD AND ADOPTION OF APPROPRIATION AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE GENERAL FUND

RECOMMENDATION

1. Adopt a resolution authorizing the City Manager to accept the Federal Emergency Management Agency's (FEMA) 2011 Assistance to Firefighters Grant (AFG) Program award of $1,246,538 to replace the Fire Department's Cardiac Monitor/Defibrillator inventory.

2. Adopt the following Appropriation Ordinance and Funding Sources Resolution amendments in the General Fund for 2011-2012:

    a. Increase the City-wide appropriation to the Fire Department for Cardiac Monitors/Defibrillators in the amount of $1,246,538;

    b. Increase the Estimate for Earned Revenue from the Federal Government in the amount of $1,246,538.

OUTCOME

This action will allow the City to accept the AFG award of $1,246,538 to fund the replacement of 45 Cardiac Monitor/Defibrillators and 30 Automated External Defibrillators (AEDs) in the Fire Department's inventory.

BACKGROUND

Assistance to Firefighters Grant Program
The Assistance to Firefighters Grant is a program of the Federal Emergency Management Agency (FEMA). Grants are awarded to fire departments to enhance their ability to protect the public and fire service personnel from fire and related hazards. Three types of grants are available: Assistance to Firefighters Grant (AFG), Fire Prevention and Safety (FP&S), and Staffing for Adequate Fire and Emergency Response (SAFER). The primary goal of AFG funding is to provide grants to help firefighters and other first responders obtain critically needed equipment, training, and other resources.

Notification of Award
On Friday, March 23, 2012, the City received notification that the 2011 AFG award of $1,246,538 was issued to the Fire Department by FEMA for the purchase of 45 cardiac monitor/defibrillators, 30 AEDs, and pertinent accessories. The period of performance for the grant is from March 16, 2012 through March 15, 2013. The City has 30 days from notification of award to accept the grant.

Cardiac Monitor/Defibrillators and Automated External Defibrillators
All sworn personnel are trained to operate these units in an emergency incident. Per California State EMSA Code Title 22 mandate, all personnel will continue to be evaluated in the use and knowledge of the Cardiac Monitor/Defibrillators twice a year. Department policy requires that a Cardiac Monitor/Defibrillator will be used during the care of patients with cardiac-related emergencies. Department, County, and State policies state that patient information collected during their care of the patient will be incorporated into the Patient Care Report (PCR).

In addition, award of monies to replace obsolete equipment will bring the Department into compliance with the 2007 edition of Glasgow Physicians Guide, and reduce costs associated with the repair and replacement of equipment. This Grant will fund the purchase of:

- 45 Cardiac Monitor/Defibrillators with 12-lead capabilities
- 30 Automated External Defibrillators (AEDs)

ANALYSIS

The cardiac monitor/defibrillators in the Fire Department's inventory have exceeded the manufacturer recommended life of a Cardiac Monitor/Defibrillator unit (seven to nine years). Upgrading the Department's Cardiac Monitor/Defibrillators inventory to the more current standards will significantly reduce maintenance costs associated with the upkeep of old equipment. Additionally, new Cardiac Monitor/Defibrillator equipment is less likely to fail or need repair.

The Fire Department's current stock of automated external defibrillators (AEDs) was purchased in 2001-2002. The current inventory exceeds the recommended manufacturer life. In fact, the current model has been discontinued by the manufacturer. Equally important is replacing this obsolete equipment will bring the Department into compliance with the 2007 edition of Glasgow Physicians

Guide. Replacing AED's that are compatible to monitor/defibrillators will help ensure the effective delivery of definitive cardiac care.

Although the acceptance of the 2011 AFG award by the City will allow for the replacement of 45 cardiac monitor/defibrillators, three additional cardiac monitor/defibrillators will be required to equip all 48 front-line Fire units providing Advanced Life Support services with cardiac monitors/defibrillators. A previously approved city-wide appropriation will fund the costs related to the purchase of three additional cardiac monitor/defibrillators.

Thirty AEDs funded by this Grant will allow the Department to equip single piece units providing Basic Life Support services (including one unit at the Department's Training Center). This new inventory will bring the Department into compliance with current agency standards, including the American Heart Association (AHA), Glasgow Physician Standards, and Food and Drug Administration (FDA).

EVALUATION AND FOLLOW-UP

Not applicable.

PUBLIC OUTREACH/INTEREST

☑ **Criterion 1:** Requires Council action on the use of public funds equal to $1 million or greater. **(Required: Website Posting)**

☐ **Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**

☐ **Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This action meets Criterion 1, and will be posted on the City's website for the April 17, 2012 Council Agenda.

COORDINATION

This action has been coordinated with the City Attorney's Office.

COST SUMMARY/IMPLICATIONS

The award of federal funding towards the replacement of the Fire Department's Cardiac Monitor/Defibrillator inventory (80% of the total purchase price), requires the City of San José to commit to fund 20% of the total replacement costs ($311,634). If the grant is accepted, it is anticipated the purchase of the equipment would occur in late June or early July 2012. As part of the 2010-2011 Budget process in preparation for potentially receiving this grant, the City appropriated sufficient funding to cover the matching funds requirement. The City-wide Public Safety General Fund appropriation entitled Cardiac Monitor/Defibrillators was rebugeted to 2011-2012 when the grant was not awarded in 2010-2011 in anticipation of the Department submitting a new application and it being awarded in 2011-2012. This investment is consistent with the commitment to find alternative funding sources and to reduce total City costs.

As previously discussed, three additional cardiac monitor/defibrillators are necessary to equip all 48 front-line Fire units providing Advanced Life Support services with cardiac monitors/defibrillators. These three additional cardiac monitor/defibrillators and related components are estimated to cost $90,000. The $440,000 allocation in the existing city-wide appropriation will fund the City's share of the Grant ($311,634), the purchase of three additional cardiac monitor/defibrillators ($90,000), and provide for contingencies ($38,366).

Ongoing maintenance and operating costs for equipment purchases will be absorbed with the Department's existing Non-Personal/Equipment appropriation.

BUDGET REFERENCE

Fund #	Appn #	Appropriation Name	Total Appropriation	Recommended Change	2011-2012 Adopted Budget Page	Last Budget Action (Date, Ord. No.)
001	3822	Cardiac Monitors/Defibrillators	$440,000	$1,246,538	IX-26	06/21/11 Ord. No.28928
001	R110	Revenue from Federal Government	$16,200,902	$1,246,538	III-1	02/14/12 Ord. No. 76141

CEQA

Not a Project, PP10-066(a) Purchase of supplies and equipments with no changes in the physical environment.

/s/
WILLIAM L. MCDONALD
Fire Chief

JENNIFER A. MAGUIRE
Budget Director

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2011-2012 moneys in excess of those heretofore appropriated there from; said excess being at least $1,246,538.

JENNIFER A. MAGUIRE
Budget Director

For questions please contact Ron D'Acchioli, Deputy Director, Fire Administration, at 794-6953.