



Memorandum

**TO: HONORABLE MAYOR AND
CITY COUNCIL**

FROM: ROSE HERRERA

SUBJECT: SEE BELOW

DATE: March 20, 2012

RECOMMENDATION:

I am requesting that the Mayor and City Council excuse my absences from the following meetings:

Closed Session and Council Meeting on March 20, 2012

- Authorized City Business
- Illness
- Death of a close family member