



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Ed Shikada

SUBJECT: SEE BELOW

DATE: January 3, 2012

Approved

Date

1/11/12

SUBJECT: ORDINANCE AMENDING SAN JOSE MUNICIPAL CODE TO REFLECT REORGANIZATION OF CITY SERVICES AND REPEAL OF PARKING AND TRAFFIC CONTROL PROVISIONS IN OLD CITY HALL PROPERTY

RECOMMENDATION

Approve an ordinance:

- a.) Amending various sections of Title 2 of the San José Municipal Code, Section 13.23.210 of Chapter 13.23 of Title 13, and Section 14.04.141 of Chapter 14.04 of Title 14 to reflect the reorganization of City services within City departments; and
- b.) Repealing and modifying various sections of Part 2 of Chapter 11.36 of Title 11 relating to parking and traffic control within the Old City Hall property due to the transfer of the property.

OUTCOME

The recommended action will allow the City to update the Municipal Code to reflect changes to organizational and functional responsibilities.

BACKGROUND

For the past several years, the City administration has been reviewing and realigning, where appropriate, our organizational structure and functional responsibilities to reflect both the City Council's priorities and our fiscal realities. As a key management strategy, this approach has allowed the City to establish and integrate new work systems to continuously improve our operations, as well as develop new and more efficient methods for delivering essential City services to the community. Many of the changes that have been implemented require revisions to the Municipal Code to accurately reflect the current organizational structure.

Additionally, the City's transfer of the Old City Hall Campus property to the County of Santa Clara earlier this year and demolition of the Main Corporation Yard site several years ago render certain sections of the Municipal Code no longer relevant.

ANALYSIS

Based on the organizational and functional changes that have been implemented in recent years, the administration is recommending amendments to the following sections of the Municipal Code:

General Provision Pertaining to Organizational and Functional Changes

- Section 2.04.030 of Chapter 2.04 of Title 2

Functional Consolidation of Public Works and General Services Departments

- Section 2.04.2400 of Chapter 2.04 of Title 2
- Section 2.04.2410 of Chapter 2.04 of Title 2
- Section 2.04.2420 of Chapter 2.04 of Title 2
- Section 2.04.4220 of Chapter 2.04 of Title 2
- Section 13.23.210 of Chapter 13.23 of Title 13
- Section 14.04.141 of Chapter 14.04 of Title 14

Transfer Administration of the Community Development Block Grant Program from Parks, Recreation & Neighborhood Services Department to Housing Department

- Section 2.04.2620 of Chapter 2.04 of Title 2
- Section 2.04.3620 of Chapter 2.04 of Title 2

Update Department Name to Human Resources Department (formerly Employee Services Department)

- Section 2.04.2800 of Chapter 2.04 of Title 2
- Section 2.04.2810 of Chapter 2.04 of Title 2

Transfer Administration of Animal Care and Services function from Parks, Recreation & Neighborhood Services Department to Public Works Department

- Section 2.04.3620 of Chapter 2.04 of Title 2
- Section 2.04.4220 of Chapter 2.04 of Title 2

Remove Real Estate Transactions from Public Works Department

- Section 2.04.4220 of Chapter 2.04 of Title 2

Remove Sections that Refer to Parking Restrictions/Requirements at the Old City Hall Campus

- Section 11.36.320 of Chapter 11.36 of Title 11
- Section 11.36.330 of Chapter 11.36 of Title 11
- Section 11.36.340 of Chapter 11.36 of Title 11
- Section 11.36.350 of Chapter 11.36 of Title 11
- Section 11.36.400 of Chapter 11.36 of Title 11
- Section 11.36.430 of Chapter 11.36 of Title 11

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Remove Section that Refers to the Main Corporation Yard Parking Lot No. 1

- Section 11.36.410 of Chapter 11.36 of Title 11

EVALUATION AND FOLLOW-UP

With adoption of the ordinance, the changes outlined in this memorandum will be incorporated into the Municipal Code.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater.
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City.
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach.

Although this project does not meet any of the above criteria, this memorandum will be posted on the City's website for the January 24, 2012 City Council Agenda.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office and City Departments with administration responsibilities outlined in this memorandum.

CEQA

Not a Project, File PP10-069(c). Municipal Code revisions involving no changes to the physical environment.



EDWARD K. SHIKADA
Assistant City Manager

For questions please contact Ashwini Kantak, Assistant to the City Manager, at 408-535-8147.