



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Julia H. Cooper

SUBJECT: SEE BELOW

DATE: November 7, 2011

Approved

Date

11/10/11

SUBJECT: REPORT ON REQUEST FOR BIDS FOR SELF CONTAINED BREATHING APPARATUS FOR THE FIRE DEPARTMENT

RECOMMENDATION

1. Approval of award to purchase Self Contained Breathing Apparatus and related equipment to Fisher Scientific Company, LLC (Pittsburgh, PA) for a total cost not to exceed \$1,940,403, including all warranties, training, testing, delivery, and sales tax, and authorize the City Manager to execute the purchase order.
2. Authorize the City Manager to execute purchase orders as required for additional quantities of Self Contained Breathing Apparatus equipment, subject to the appropriation of funds.

OUTCOME

Replace the Fire Department's aging inventory of Self Contained Breathing Apparatus (SCBA) and related support equipment; providing firefighters with new state of the art breathing equipment.

BACKGROUND

The Assistance to Firefighters Grant (AFG) Program is a program of the Federal Emergency Management Agency (FEMA). The primary goal of AFG funding is to provide grants to help firefighters and other first responders obtain critically needed equipment, training, and other resources.

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The SCBA is an integral part of firefighter safety gear. Its use is mandatory anytime a firefighter is subject to a dangerous life or health environment. The Fire Department's SCBA inventory is approximately 15 years old. Due to the age of the equipment and its frequent use, the breathing apparatus has been in constant need of repair. In addition, the SCBA equipment currently in-use is no longer manufactured or under warranty, therefore replacement parts are expensive and difficult to acquire.

In April 2009, the Fire Department applied for AFG funding to replace its existing SCBA inventory. FEMA awarded the Fire Department an "Assistance to Firefighters Grant" in the amount of \$1,716,388, for this purpose, effective July 2010, with a period of performance of July 23, 2010 to February 29, 2012, to receive and pay for all equipment, as well as implement the equipment into daily operations.

The City appropriated an additional \$458,612 in 2010-2011 to fund the matching-fund requirement of the grant.

ANALYSIS

On July 27, 2011, the Finance Department released a Request for Bid (RFB) on the City's e-procurement system (BidSync) for the purchase of a quantity of 373, 45-minute self contained breathing apparatus; a quantity of 20, 60-minute self contained breathing apparatus with spare air cylinders; a quantity of 614 additional 45-minute spare air cylinders; 349 additional facepieces; 270 voice amplifiers; 20 Handheld firefighter locator systems; 20 Rescue Air Packs, training, warranty, ongoing maintenance and service, and mask fit testing.

A total of 25 companies viewed the RFB and two bids were received by the September 19, 2011, bid deadline as follows:

Rank	Bidder	Base Bid (excluding sales tax)
1	Fisher Scientific Company, LLC) (Pittsburgh, PA)	\$1,792,519.80
2	Municipal Emergency Services (San Diego, CA)	\$3,019,177.00

All bid pricing is fixed for three years from the date of the initial purchase order. Any price increases after three years are subject to approval by the City with a maximum increase of 3% per year.

Local and Small Business Preference (10%): The funding source for this purchase is a grant from the Assistance to Firefighters (AFG) through the Federal Emergency Management Agency (FEMA). The grant provisions do not allow local preferences. Therefore, the City's Local and Small Business Preference was not applied to this RFB.

Protest Period: The RFB process included a ten-day protest period from the day that the Notice of Intended Award was published. No protests were received.

Recommendation Summary: Staff recommends award of contract to Fisher Scientific Company LLC as the lowest responsive responsible bidder in accordance with SJMC section 4.12.310.

COST IMPLICATIONS

The warranty period for parts and labor ranges from one to 15 years depending on the specific item. Generally, electronics have a one to three year warranty, and cylinders and facepieces carry a five to ten year warranty. All items under warranty must be repaired or replaced within two weeks. The two week time to repair shall start upon receipt of the product and end upon delivery to the SJ Fire Department. All shipping and handling costs are borne by Fisher.

Out of warranty repairs and ongoing operations and maintenance costs are the responsibility of the City and will be funded by the Fire Department using a current Construction and Conveyance (C&C) Tax fund appropriation.

In the event that the City requires the purchase of additional or replacement items, the cost of such items will be the responsibility of the City if grant funds are no longer available.

EVALUATION AND FOLLOW-UP

This memo will not require any follow-up from staff.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This item meets Criterion 1; this memorandum will be posted on the Council Agenda for the November 29, 2011 Council meeting.

COORDINATION

This memorandum was coordinated with the Fire Department, the City's Manager's Budget Office, and the City Attorney's Office.

FISCAL/POLICY ALIGNMENT

This action is consistent with the following General Budget Principles: "We must focus on protecting our vital core city services for both the short - and long-term"

BUDGET REFERENCE

Fund #	Appn #	Appn. Name	Total Appn.	Amount for Contract	2011-12 Adopted Budget Page	Last Budget Action (Date, Ord. No.)
001	3705	Fire Self-Contained Breathing Apparatus	\$2,175,000	\$1,940,403	IX-26	28928 6/21/2011

CEQA

Not a Project, File No. PP10-066(c) Contract Award for purchase of supplies and equipment.

/s/
JULIA H. COOPER
Acting Director of Finance

For questions please contact Mark Giovannetti, Purchasing Division Manager, at (408) 535-7052.