



**Subject: FIRST AMENDMENT TO MASTER AGREEMENT FOR COMMISSIONING AUTHORITY CONSULTANT SERVICES BETWEEN THE CITY OF SAN JOSE AND ENGINEERING ECONOMICS, INC. DBA EEI FOR VARIOUS CITY PROJECTS**

<b>City Council Action Request</b>			
<b>Department:</b> Public Works	<b>CEQA:</b> Not a Project, File No. PP10-066(d) Consultant Services for Design, Study, Research, Inspection	<b>Coordination:</b> Office of Risk Management, City Manager's Budget Office, and City Attorney's Office	<b>CMO Approval:</b> <i>ES</i> 11/10/11
			<b>Dept. Approval:</b> David Sykes /s/
<b>RECOMMENDED ACTION:</b>			
Approval of the first amendment to the master agreement with Engineering Economics, Inc. dba EEI extending the duration from December 31, 2011 to December 31, 2013, for a continuation of ongoing commissioning authority consultant services supporting various City projects, at no additional cost to the City.			
<b>BASIS FOR RECOMMENDATION:</b>			
<p>Commissioning is the process of testing and accepting mechanical equipment in construction projects for energy efficiency and optimization. All mechanical systems in building projects are commissioned by the owner.</p> <p>This master agreement is for "on-call" services for use when needs arise on various capital improvement projects. This has been a very cost effective way of obtaining specialized technical services to support projects. There is remaining capacity in the agreement amount, but the agreement duration is about to expire. Extension of the agreement will allow the continuation of services without the cost of a new selection process.</p>			
<b>COST AND FUNDING SOURCE:</b>			
No additional funding is needed to approve this master agreement. Expenditures associated with the master agreement will be made from existing appropriations established for the City projects for which the services are provided.			
<b>FOR QUESTIONS CONTACT:</b> Harry Freitas, Public Works Deputy Director at (408) 535-8300			