



## Memorandum

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**TO: HONORABLE MAYOR AND  
CITY COUNCIL**

**FROM: KANSEN CHU**

Handwritten signature of Kansen Chu in black ink.

**SUBJECT: SEE BELOW**

**DATE: October 12, 2011**

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**RECOMMENDATION:**

I am requesting that the Mayor and City Council excuse my absence from the Joint City/County Meeting on October 28, 2011 due to the following:

Authorized City Business

Travel to China for the Technology Fast 50 Conference in Shenzhen and meetings with officials in Beijing and Tianjin to discuss establishing direct flights to San José and a San José-China Desk in Beijing per travel request dated 9/30/11.

cc: City Clerk  
Agenda desk