



RULES AND OPEN GOVERNMENT COMMITTEE

Meeting Report
August 10, 2011

PRESENT: Mayor Reed, Vice-Mayor Nguyen and Councilmembers Constant and Oliverio

ABSENT: NA

STAFF: Assistant City Manager Ed Shikada, City Attorney Richard Doyle, City Clerk Dennis Hawkins, Redevelopment Agency Manager Abraham Andrade, CMO Agenda Manager Leanna Bieganski, CMO Agenda Services Executive Analyst Gloria Schmanek, Mayor's Council Agenda Manager Sara Wright, and Deputy City Clerk Tamara Davis

A. City Council

1. Review Final Agenda for August 16, 2011

Action: The Committee approved the agenda, as amended, scheduling the Closed Session for 1:30 p.m. The Committee dropped Items 2.4 (Mayor and Council Excused Absence Requests), 2.5 (City Council Travel Reports), and 3.2 (Labor Negotiation Update). The Committee added Items 1.1 (Presentation of commendation to the San Jose Police Department Crime Prevention Unit), 1.2 (Presentation of a commendation for the Great American Litter Pick-up), 1.3 (Presentation of a commendation to Lenora Porcella), and 1.4 (Presentation of a commendation to Eddie Gale) and Adjournment of the meeting in memory of Richard Chavez. At the request of Councilmember Constant, his requests for authorized travel (National League of Cities meeting and Chamber of Commerce City-to-City trip to Portland, OR) were dropped.

2. Review of Draft Agenda for August 23, 2011

Action: The Committee approved the agenda, as amended. The Committee added Item 1.x (presentation of a commendation to Ishaan Singh) to the evening Council agenda. The Committee approved hearing Item 3.4 (2011 Redistricting Advisory Commission Report) first during the evening session.

B. Redevelopment Agency (RDA)

1. Review Final Agenda for August 16, 2011

Action: None - The agency did not have an agenda for August 16, 2011, but staff will be available during closed session.

2. Review Draft Agenda for August 23, 2011

Action: None – The agency did not have an agenda for August 16, 2011, but noted that there will be a joint city-agency item, the enforceable obligations schedule. In addition, staff will be available during closed session for any items.

C. Review of Upcoming Study Session Agenda(s) - None.

D. Legislative Update

1. State - None

Director of Intergovernmental Relations Betsy Shotwell did not have a report because the State Legislature is in recess until August 15, 2011

2. Federal - None

E. Meeting Schedules - None

F. The Public Record

Document Filed: Memorandum from City Clerk Dennis Hawkins dated August 5, 2011 transmitting the Public Record for the week of July 29 – August 4, 2011.

The Mayor pulled Items (a) a letter from the Santa Clara County & Recycling and Waste Reduction Committee and indicated that it will be discussed at the August 30, 2011 Council Priority Setting meeting.

Public Comment: David Wall pulled his Item (c) regarding the City Manager's possible retirement, asking who will take over if she leaves, and possible expenditures for a search for a replacement. He pointed out the number of Senior Staff vacancies and the number of Acting Directors, questioning if any other Senior Staff are leaving.

Action: The Public Record was noted and filed.

G. Boards, Commissions and Committees

1. Appointments
 2. Workplans
 3. Annual Reports
- None.

H. Rules Committee Reviews, Recommendations and Approvals

1. Workload Assessment for Council Requests and Referrals
None.
2. **Approval of Cybersecurity Week as a City Sponsored Special Event, to Expend City Funds and Authorization to Accept Donations of Materials and**

Services for the Event. Forward to the City Council for formal action on the August 16, 2011 Council Agenda.

Document Filed: Memorandum from City Clerk Dennis Hawkins to the Rules and Open Government Committee dated August 5, 2011 regarding Cybersecurity Week.

Action: The Committee forwarded the memo to the City Council for formal action, adding it to the August 16, 2011 Council Agenda.

I. Review of additions to Council Committee Agendas/Workplans

1. Community and Economic Development Committee

J. Open Government

1. Appeals of Public Records Act Requests

K. Open Forum

Public Comments: David Wall suggested that the City dress code should be eliminated since salaries have been cut. He reminded the Committee about disaster preparedness. He also recommended that the City change the standard Agenda language. He commented on the two-minute limit for public comment on Consent Agenda items and stated his opinion that he should be able to comment on the City Manager's report and not wait until Open Forum to express his views on that subject.

L. Adjournment

The meeting was adjourned at 2:32 p.m.



Mayor Chuck Reed
Rules and Open Government Committee