



Subject: Encumber Additional Funds to Open
Purchase Order 45524
with West Coast Arborists

Council Agenda: 8/23/11
Item: 2.9

City Council Action Request

Department: Transportation	CEQA: Not a project, File No. PP10-066 (a) Agreements and Contracts for Purchase of Supplies	Coordination: Department of Transportation, City Attorney, City Managers Budget Office	CMO Approval: 
			Dept. Approval: /s/Hans Larsen

RECOMMENDED ACTION:

Authorize the Director of Finance to amend the existing Open Purchase Order 45524 with West Coast Arborists Inc. (Pleasanton, CA) to encumber an additional \$200,000 for a total amount not to exceed \$750,000 for continued Public Right-of-Way Tree Maintenance Services at various locations throughout the City, for the final option year term ending December 15, 2011.

Desired Outcome: To provide ongoing tree maintenance services throughout the City as required.

BASIS FOR RECOMMENDATION:

This requirement was competitively solicited and awarded in 2008 to two contractors that submitted the lowest bids; West Coast Arborists Inc. and Arborwell. The bid provided for two additional one-year options to renew the Purchase Order for a total of three years. This second and final option with West Coast Arborists was approved by Council on December 14, 2010 (item 2.13).

Staff decided not to renew with Arborwell, leaving West Coast Arborists as the only tree maintenance provider. The additional funds are required because West Cost Arborists has had to absorb the services previously handled by Arborwell. In addition, there have been other special projects which required additional services such as an increase in crown raising work ahead-of pavement work related to TARP funds, and additional funds are required for anticipated emergency response for the upcoming winter storm season.

This service will be competitively solicited in the fall of 2011.

Office of Equality Assurance: Living Wage or Prevailing Wage, whichever is higher, is applicable to work under this purchase order.

This Council item is consistent with Council approved Budget Strategy General Principle #2: "We must focus on protecting our vital core City services."

COST AND FUNDING SOURCE:

The not-to-exceed amount of the purchase order will be increased by \$200,000 to \$750,000. The Emergency Street Tree Services Appropriation will fund the additional encumbrance.

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Recommendation	2011-2012 Adopted Operating Budget (Pg)	Last Budget Action (Date, Ord. No)
001	3649	Emergency Street Tree Services	\$400,000	\$200,000	IX-22	6/21/2011, 28928

FOR QUESTIONS CONTACT: Mark Giovannetti, Division Manager 535-7052