



# Memorandum

To: MAYOR AND CITY COUNCIL

From: Vice Mayor Madison Nguyen

Subject: Approval to Travel

Date: June 6, 2011

Approved

*Madison Nguyen*

Date:

*6/6/11*

## RECOMMENDATION

Approval of the following travel request:

Authorization for:

Vice Mayor Madison Nguyen

Event:

Participant, *Capitol Academy 120 - State Leadership: An Insider's View* Sponsored by California Asian Pacific Islander Legislative Caucus Institute

Travel Dates:

Sacramento, California: June 27-29, 2011

Source of funds:

California Asian Pacific Islander Legislative Caucus Institute  
No City Funds will be used for travel. Transportation, lodging, and meals will be funded by California Asian Pacific Islander Legislative Caucus Institute which will be reported on Form 700.

Background:

The California Asian Pacific Islander Legislative Caucus Institute is a 501(c)(3), non-profit organization dedicated to increasing the participation of APIs in government and advocating for the interests of the diverse API communities throughout California.

The *Capitol Academy 120 - State Leadership: An Insider's View* is a leadership program for local elected officials interested in learning more about public policy at the state level. Participants will shadow a legislator-mentor, and meet with senior political and policy experts in areas ranging from the legislative and state budget process to effective communication and media skills.

## COORDINATION

This memo was coordinated with the City Attorney's Office.  
cc: City Clerk