



Subject: **APPROVAL OF CONTINUATION AGREEMENT WITH WESTIN ENGINEERING, INC.**

Council Agenda: 06-14-11  
Item: 2.11

**City Council Action Request**

<b>Department:</b> Environmental Services	<b>CEQA:</b> Not a Project, File No. PP10-066 (a), Contract amendment for software installation and support. Time only extension.	<b>Coordination:</b> Office of Risk Management, City Attorney's Office, and the Treatment Plant Advisory Committee	<b>CMO Approval:</b>  5/24/11
			<b>Dept. Approval:</b> John Stufflebean /s/

**RECOMMENDED ACTION:**

Approval of Continuation Agreement with Westin Engineering, Inc., for Implementation of a Computerized Maintenance Management System at the San Jose/ Santa Clara Water Pollution Control Plant for ten additional months to expire on June 30, 2012.

**BASIS FOR RECOMMENDATION:**

Contract is to develop a plan and provide implementation services for installation of a Computerized Maintenance Management System (CMMS) with a combination of software application modules to be separately procured by City from Infor/Datastream 7i. The implementation services included in this Scope of Services are:

- (1) Project Management: provide a project team to manage and oversee the implementation of the CMMS.
- (2) System Development: plan and develop requirements for implementation of a CMMS.
- (3) System Implementation, Reports, Testing and Validation. This includes all data migration and needed reports
- (4) Documentation: provide documentation (hardcopy and electronic) relating to the new system.
- (5) Training: provide and implement a training plan for all levels of the organization.
- (6) Maintenance/Support: provide technical support and provide software updates, including installation and training, troubleshooting and help with any recovery operations.

Items 1 through 5 have been completed. This time only amendment is for Westin to assist in the implementation of the latest software upgrade under item 6. This will extend the contract till June 30, 2012.

**COST AND FUNDING SOURCE:**

- 1. This is a time only extension of the contract.
- 2. Amended contract will expire on June 30, 2012
- 3. Original Contract Amount was \$861, 000, approved by council on October 16, 2007. This contract was funded by Treatment Plant Capital Fund, Plant Infrastructure improvements appropriation.
- 4. No Fiscal Impact, since no additional funds added to the contract.

**FOR QUESTIONS CONTACT:** John Mukhar, Senior Engineer, Environmental Services at 945-5189.