



Subject: MONITORING COMMITTEE BY-LAWS FOR THE CALTRAIN MAINTENANCE FACILITY

**Council Agenda: 05-03-11
Item: 2.14**

City Council Action Request

Department: Transportation	CEQA: Not a Project	Coordination: City Attorney's Office	CMO Approval: 
			Dept. Approval: /s/ Hans F. Larsen 4-11-11

RECOMMENDED ACTION:

Approve an Amendment to the Bylaws of the Caltrain Centralized Equipment Maintenance & Operations Facility (CEMOF) Monitoring Committee reducing the minimum number of meetings from quarterly to annually and the reporting from quarterly to periodic.

BASIS FOR RECOMMENDATION:

On September 7, 2000, the Peninsula Corridor Joint Powers Board (Caltrain) and the City of San José (City) entered into a Cooperative Agreement that provided for cooperation between Caltrain and City relative to design, construction and future operation of Caltrain's Centralized Equipment Maintenance & Operations Facility (CEMOF) in San José and committed both parties to remaining responsive to neighborhood concerns with respect to the facility.

The CEMOF Monitoring Committee is an advisory committee established by the San José City Council in cooperation with Caltrain and the Santa Clara Valley Transportation Authority (VTA). The committee is comprised of seven members, one each representing the HP Pavilion, College Park, Garden Alameda and Shasta-Hanchett Park neighborhoods associations, Caltrain, City of San José and VTA and their primary responsibility was to provide ongoing communication with the community regarding the design, implementation and operation of the maintenance facility. At this time the Committee's responsibility is to report on any impacts to the neighborhood caused by operations at the facility. Recently, there have been minimal issues arising from the ongoing operation of the facility.

Now that CEMOF is fully functional and operating smoothly, the Committee members believe that they can accomplish their work with a reduced meeting schedule. To implement the new schedule, the CEMOF Monitoring Committee unanimously approved the following changes to their bylaws at their October 2010 meeting: (i) amendment to Article II - Duties and Authority changes the reporting requirement from quarterly to periodic or after each meeting; and (ii) amendment to Article VI - Meetings changes the requirement that the Committee will meet at least four times each calendar year to the requirement that it meet no less than once each calendar year. Pursuant to the Bylaws, the City Council is required to approve any amendments to the Bylaws. Caltrain approved the amendment at their December meeting and the VTA approved the amendment in February 2011. Staff is recommending that the City Council also approve the changes.

COST AND FUNDING SOURCE:

Not Applicable.

FOR QUESTIONS CONTACT: Ben Tripousis, Transportation Policy Manager, at (408) 975-3717.