



**Subject: Transportation Incident Management Center Project – Agreement Extension**

Council Agenda: 05-03-11  
Item: 2.12

<b>City Council Action Request</b>			
<b>Department:</b> Public Works	<b>CEQA:</b> Not a Project	<b>Coordination:</b> Office of Risk Management, Department of Transportation, City Manager’s Budget Office, and City Attorney’s Office	<b>CMO Approval:</b> 
			<b>Dept. Approval:</b> /s/ David Sykes
<b>RECOMMENDED ACTION:</b>			
Approval of the first amendment to extend the term of the original agreement from June 30, 2011 to June 30, 2013 with IBI Group for architectural design and construction administration services for the Transportation Incident Management Center Project.			
<b>BASIS FOR RECOMMENDATION:</b>			
Construction of the Transportation Incident Management Center (TiMC) was anticipated to be completed by June 30, 2011. A critical element of TiMC design is the development of a Concept of Operations (ConOps) document, a requirement for all federally funded Intelligent Transportation Systems (ITS) projects, which outlines the operational scenarios of the TiMC and establishes the operational, technical, and architectural requirements for the facility. A Systems Manager was secured by the Department of Transportation (DOT) through a separate Request for Proposal (RFP) and is responsible for the development of the ConOps document. However, the release of the TiMC Systems Manager RFP was significantly delayed due to changes in federal Disadvantaged Business Enterprise requirements and longer-than-expected RFP evaluation and agreement negotiations. In addition, IBI Group’s key project manager with intimate knowledge of the project took a leave of absence. Other IBI Group staff was not able to complete the ConOps document as expected. Therefore, staff recommends extending the consultant agreement with IBI Group through June 30, 2013. The 24-month extension will allow enough time to complete the TiMC project, and also allow for any future unforeseen delays or time extensions that might be required for any additional services. Additional services that may be required of IBI Group may include modification to design to accommodate hidden existing conditions or protracted commissioning, close-out, or punch list phases.			
<b>COST AND FUNDING SOURCE:</b>			
No funding is needed to approve this amendment. Funds were encumbered through the original agreement.			
<b>FOR QUESTIONS CONTACT:</b> Harry Freitas, Public Works Deputy Director at (408) 535-8300			