



Memorandum

TO: City Council
FROM: Mayor Chuck Reed
SUBJECT: REQUEST FOR TRAVEL
AND FOR EXCUSED ABSENCES
DATE: March 11, 2011

APPROVED:

Chuck Reed

DATE: 3/4/11

RECOMMENDATION: Authorize travel to the Silicon Valley Leadership Group's annual Washington, DC Advocacy Trip as one of the City's designated representatives. Authorize an excused absence for the regular meeting of the Rules and Open Government Committee on Wednesday, March 16, 2011 due to official City business.

Authorization for: Mayor Chuck Reed

Location: Washington, DC

Meeting Dates: March 16, 2011

Source of Funds: Mayor/Council Travel Fund

Purpose: This annual trip will focus on federal priorities with an emphasis on U.S. jobs and competitiveness. During the trip, the Leadership Group will deliver an ambitious federal policy agenda, and delegation visits will be made with U.S. Senate and U.S. House leaders as well as key administration officials. Separate meetings on other matters specific to San José will also be scheduled.