

RULES AND OPEN GOVERNMENT COMMITTEE

Meeting Report
February 16, 2011

PRESENT: Mayor Reed and Council Members Constant, Oliverio and Herrera.

ABSENT: Vice Mayor Nguyen

STAFF: City Manager Debra Figone, City Attorney Rick Doyle, City Clerk Dennis Hawkins, Redevelopment Agency Assistant Director Gary Miskimon, Agenda Services Manager Nadine Nader, Mayor's Council Agenda Manager Sara Wright, and Staff Technician Tamara Davis.

A. City Council

1. Review Final Agenda for February 22, 2011

Action: The Committee discussed the agenda for the February 22 Study Session. No action was taken.

2. Review of Draft Agenda for March 1, 2011

Action: The Committee approved the final agenda, as amended and request a 14-day sunshine waiver for item 8.1 (Various Actions Related to the Automated Field Reporting and Records Management System project). Item 3.4 (Actions Related to Seniority Rules for Layoff) will be heard last.

B. Redevelopment Agency (RDA)

1. Review Final Agenda for February 22, 2011

Action: None – meeting cancelled.

2. Review Draft Agenda for March 1, 2011

Action: None, the Committee will discuss at its next meeting.

C. Review of Upcoming Study Session Agenda(s)

1. Approve Council Study Session Agenda: Draft Santa Clara Valley Habitat Plan for March 3, 2011 from 1:30 p.m. to 5:00 p.m. in Council Chambers.

Documents Filed: Council Study Session Agenda: Draft Santa Clara Valley Habitat Plan for March 3, 2011 from 1:30 p.m. to 5:00 p.m. in Council Chambers.

Public Comment: David Wall questioned the absences of the draft plan in the Rules agenda packet.

Assistant Director of PBCE Laurel Prevetti mentioned that the plan is available online and was not printed due to its enormous size.

Action: The Committee approved the upcoming Council Study Session Meeting Agenda.

D. Legislative Update

1. State

The Mayor updated the Committee about the Councilmember delegation that was in Sacramento meeting with State legislators. Additionally, he reiterated that the Big Ten Mayors continue to try and come up with an alternative solution to the Governor's Redevelopment Proposal.

2. Federal

None.

E. Meeting Schedules

None.

F. The Public Record

Document Filed: Memorandum from City Clerk Dennis Hawkins dated February 11, 2011 transmitting the Public Record for the week of February 4-10, 2011.

Public Comment: David Wall pulled his letter, Item (f), to provide additional remarks. He expressed that any programs dealing with kid safety and environmental issues should be put before the City for review. He is also in favor of having the Municipal regional Storm permit and Plan reviewed on a monthly basis by the Transportation and Environment Committee.

Action: The Public Record was noted and filed with particular attention to paragraph four of Item (f).

G. Boards, Commissions and Committees

1. Appointments
None.

2. Workplans
a. Approve the Human rights Commission Workplan for FY 2010-2011.

Documents Filed: Memorandum from Deputy City Manager Norberto Duenas to the Rules and Open Government Committee date February 10, 2011 submitting the Human rights Commission's (HRC) Workplan for FY 2010-2011.

The Mayor reminded the Committee to keep Boards and Commissions in mind during the upcoming budget cycle. He mentioned that many Boards and Commissions have dedicated City staff and this may be an area to reduce expenses by reducing the frequency of meetings, combining commissions, creating smaller workplans, or look to the County to see if there is overlap and duplication of efforts that would allow the City to reduce, combine, or eliminate some Boards and Commissions.

Action: The Committee approved the HRC workplan for FY 2010-2011.

3. Annual reports
None.

H. Rules Committee Reviews, Recommendations and Approvals

1. Workload Assessment for Council Requests and Referrals
None.

I. Review of additions to Council Committee Agendas/Workplans

1. Community and Economic Development Committee
2. Neighborhood Services and Education Committee
3. Transportation and Environment Committee
4. Public Safety, Finance and Strategic Support Committee
5. Rules and Open Government Committee
None.

J. Open Government

1. Appeals of Public Records Act Requests
None.

K. Open Forum

Public Comments: David Wall suggested agendas from the Treatment Plant Advisory Committee (TPAC) go to the Transportation and Environment Committee, and that the Council should look at the \$250,000 contract limit authority of the Office of the City Manager.

Martha O'Connell reminded the Committee that the report on Structural Improvements to Boards and Commissions was originally scheduled for release in 2009. She indicated that Commissions are bogged down waiting for things like bylaw templates. She requested the report be issued now to provide clearer direction from the Council.

L. Adjournment

The meeting was adjourned at 2:23 p.m.

A handwritten signature in cursive script that reads "Chuck Reed". The signature is written in black ink and is positioned above a horizontal line.

Mayor Chuck Reed
Rules and Open Government Committee