



Subject: Exercise Option to renew Open Purchase Order OP44055

Council Agenda: 12/14/10
Item: 2.13

City Council Action Request

Department: Finance	CEQA: PP10-066(a) Not a Project	Coordination: DOT, City Attorney's Office, City Manager's Budget Office	CMO Approval: <i>[Signature]</i> Dept. Approval: 12/1/10 /s/ 11-22-10
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RECOMMENDED ACTION:

Exercise the final option period and establish an Open Purchase Order for the period December 17, 2010 through December 16, 2011, with a total compensation not to exceed \$550,000. This Purchase Order will provide all labor, materials and equipment necessary for the citywide emergency tree services program managed by the Department of Transportation. Office of Equality Assurance: Living and Prevailing Wages where Prevailing Wage is higher.

Desired Outcome: To keep the public right of way clear and free from fallen trees and debris.

BASIS FOR RECOMMENDATION:

General Principle #2: "We must focus on protecting our vital core City services."

This service was competitively solicited in 2008 and awarded by Council on September 9, 2008 (agenda item 2.4) to West Coast Arborist who submitted the lowest responsive, responsible bid of the six companies who submitted bids. The initial term of the Purchase Order was for one year with two one-year options to renew. The recommendation is to exercise the last of the option years.

COST AND FUNDING SOURCE:

The total cost for this agreement will be \$550,000 and will be funded by the Emergency Street Tree Service citywide appropriation as well as by the Department of Transportation's Non-Personal/Equipment appropriation, both in the General Fund.

Fund #	Appn #	Appn. Name	RC #	Total Appn	Amt. for Contract	2010-2011 Adopted Operating Budget (Page)	Last Budget Action (Date, Ord. No)
001	3649	Emergency Street Tree Services	009786	\$400,000	\$400,000	IX - 31	06/29/10, Ord. No. 28765
001	0512	Non-Personal/Equipment - Department of Transportation	162610	\$11,475,123	\$150,000	N/A	06/29/10, Ord. No. 28765
Total Current Funding Available				\$11,875,123	\$550,000		

FOR QUESTIONS CONTACT: Mark Giovannetti, Purchasing Division Manager at 408-535-7052