



COUNCIL AGENDA: 12-07-10
ITEM: 2.17

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Lee Price, MMC
City Clerk 

SUBJECT: SEE BELOW

DATE: 12-01-10

SUBJECT: DISTRICT 9 FAREWELL COMMUNITY APPRECIATION EVENT

RECOMMENDATION

As recommended by the Rules and Open Government Committee on December 1, 2010 and outlined in the attached memo previously submitted to the Rules and Open Government Committee:

- (a) Approve the District 9 Farewell Community Appreciation Event as a City Council sponsored Special Event; and
- (b) Approve and accept donations from various individuals, businesses or community groups to support the District 9 Farewell Community Appreciation Event.



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Lee Price, MMC

SUBJECT: SEE BELOW

DATE: November 23, 2010

SUBJECT: APPROVAL OF COUNCIL DISTRICT 9 FAREWELL COMMUNITY APPRECIATION RECEPTION AS A CITY SPONSORED SPECIAL EVENT, TO EXPEND CITY FUNDS AND AUTHORIZATION TO ACCEPT DONATIONS OF MATERIALS AND SERVICES FOR THE EVENT

RECOMMENDATION

1. Approve Vice-Mayor Chirco's District 9 Farewell Community Appreciation Reception as a City Council sponsored Special Event.
2. Approve and accept donations from various individuals, businesses, or community groups to support the event.
3. Place the item on the December 7, 2010 Council Agenda for action.

BACKGROUND

On February 1, 2005, the City Council adopted Resolution 72517, which requires Councilmembers to submit a memorandum to the Rules Committee regarding proposed City Council sponsored Special Events and the proposed use of any funds in Special Event Accounts.

Vice Mayor Chirco is sponsoring a Thank You District 9 event at Camden Community Center and Park on Wednesday, December 15. This is a free district event, open to the public, at which time Vice Mayor Chirco will honor and thank the community for their contributions to the City during her term of office and to allow residents and others to recognize her accomplishments. The event is co-sponsored by Council District 9 and various other school, neighborhood, and community organizations. The activity may include staff support from Parks, Recreation and Neighborhood Services, General Services, and possibly other City Departments.

ANALYSIS

Approval by the Rules and Open Government Committee and the City Council of the event will ensure compliance with the Council's prior direction regarding Council Special Events. Council District 9 will be using District funds to pay some expenses for each event. In compliance with existing fundraising disclosure requirements, Vice Mayor Chirco will report any cash or in-kind donations received for the

HONORABLE MAYOR AND CITY COUNCIL

November 23, 2010

Subject: Approval of Council District 9 Special Event

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events on her Disclosure of Fundraising Report. Approval of this memorandum will enable Council District 9, the City departments and the Office of the City Clerk to proceed with the events. If cash donations are received, the Office of the City Clerk will deposit the funds to the City's General Fund Miscellaneous Income and follow the City's normal cash collection procedures. After the event, our office in consultation with District 9 will return to the City Council for necessary actions involving the receipt and appropriation of funds consistent with the Special Events resolution and standard City procedures.

EVALUATION AND FOLLOW-UP

The Office of the City Clerk and Vice Mayor Chirco will issue an information memo detailing the results of the event.

PUBLIC OUTREACH/INTEREST

This action does not meet the criteria set below; however the Office of the City Clerk will post the item on the City's Website for the November 10 Rules Committee and November 16 Council Agendas.

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council, or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

COORDINATION

This memorandum has been coordinated with the City Attorney's Office

CEQA

Not a project.



LEE PRICE, MMC
City Clerk

For questions, please contact Dennis Hawkins, Assistant City Clerk, at (408) 535-1275.