



COUNCIL AGENDA: 10-26-10  
ITEM: 5.3

## Memorandum

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**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Lee Price, MMC  
City Clerk

**SUBJECT:** SEE BELOW

**DATE:** 10-13-10

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**SUBJECT: NEIGHBORHOODS COMMISSION PILOT 2009-2010 ANNUAL  
REPORT AND PILOT WORK PLAN 2010-2011**

### RECOMMENDATION

As recommended by the Neighborhood Services and Education Committee on September 21, 2010 and outlined in the attached memo previously submitted to the Neighborhood Services and Education Committee, accept the Neighborhoods Commission Pilot 2009-2010 Annual Report and approve the Neighborhoods Commission Pilot Work Plan 2010-2011.



# Memorandum

**TO:** NEIGHBORHOOD SERVICES  
AND EDUCATION COMMITTEE

**FROM:** Norberto Dueñas

**SUBJECT:** NEIGHBORHOODS COMMISSION  
2010-2011 WORK PLAN

**DATE:** 08/20/10

Approved

Date

8/31/10

## RECOMMENDATION

Approval of the Neighborhoods Commission Pilot Work Plan as presented in the attached document and cross reference of this item on the September 21, 2010 Council Agenda for final approval by the Mayor and City Council.

## BACKGROUND AND ANALYSIS

In accordance with Council direction, the work plan of the Neighborhoods Commission Pilot will be developed in coordination with, and approved by, the Neighborhoods Services and Education Committee (NSE) and forwarded to the Mayor and City Council for final approval.

## PUBLIC OUTREACH

Not applicable.

## COORDINATION

This memorandum was coordinated with the City Attorney's Office

## CEQA

Not a project

NORBERTO DUEÑAS  
Deputy City Manager

# NEIGHBORHOODS COMMISSION

Accomplishments Jul 2009 – June 2010

Neetu Dhalwal – Chair, WP Subcommittee

# Mission Statement

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- Study, review, and evaluate issues, courses of action, policies/programs affecting San Jose neighborhoods.
- Make recommendations to Council and Redevelopment Agency Board regarding such issues, but only set forth in the commission's work plan (approved by the City Council).

# Neighborhoods Commission - WP deliverables

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- Budget Alignment
  - ▣ Integration and Alignment of neighborhood priorities with the City of San Jose Budget priorities.
- Communications and Outreach
  - ▣ Increase the ability of San Jose residents to better understand and participate in the City of San Jose government.
- Civic Engagement
  - ▣ Increase visibility of the Neighborhood Commission within the city to help the commission be effective in its mission.

# Accomplishments – July 2009 – Jun 2010

## □ Administrative

- Training
- By-Laws Creation
- Selection of Executive Team & Sub-Committee Chairs and team members
- Bio-Graphic Data

## □ Budget Alignment

- Budget Alignment Presentation
- Community Center reuse presentation
- Services Prioritization Project
- Jan 23<sup>rd</sup> Community Budget discussion facilitation
- Police Officer's Rotation Recommendation to SJPD
- Reduced Services Recommendation to the Mayor's office

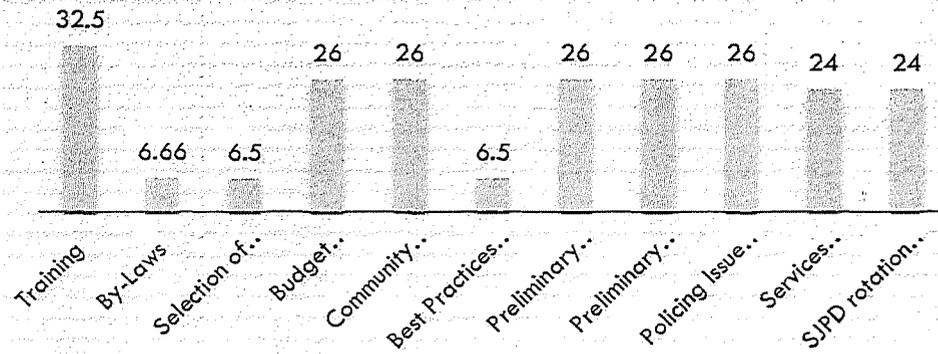
## □ Communication & Outreach

- Best Practices presentation – D1
- Issues discussion
- Consolidation and alignment of issues
- Communications & Outreach planning activities – Initial Phase
- Safety Issues in-depth discussion
  - Community Policing
  - Traffic Issues
  - Gang Issues

## □ Caucus

- Caucus annual & special Planning
- Caucus Outreach D4 and D5

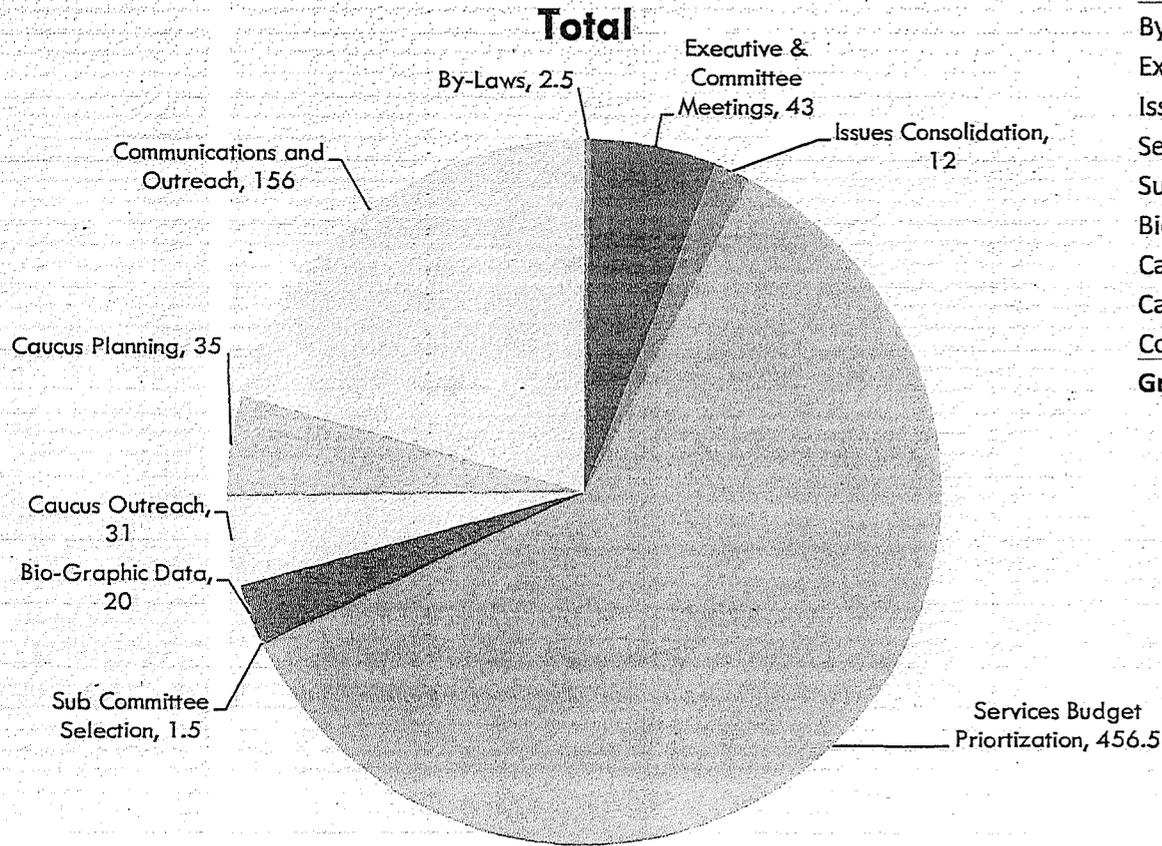
## Deliverables - All NC Members



Training	32.5
By-Laws	6.66
Selection of Executive Team	6.5
Budget Alignment presentation	26
Community Center reuse presentation	26
Best Practices Presentation by D1	6.5
Preliminary Issue discussion - 1	26
Preliminary Issue discussion - 2	26
Policing Issue recommendation discussion	26
Services reduction recommendation discussion	24
SJPD rotation recommendation discussion	24
Total Hours Spent	230.16

## Workload - All NC Members

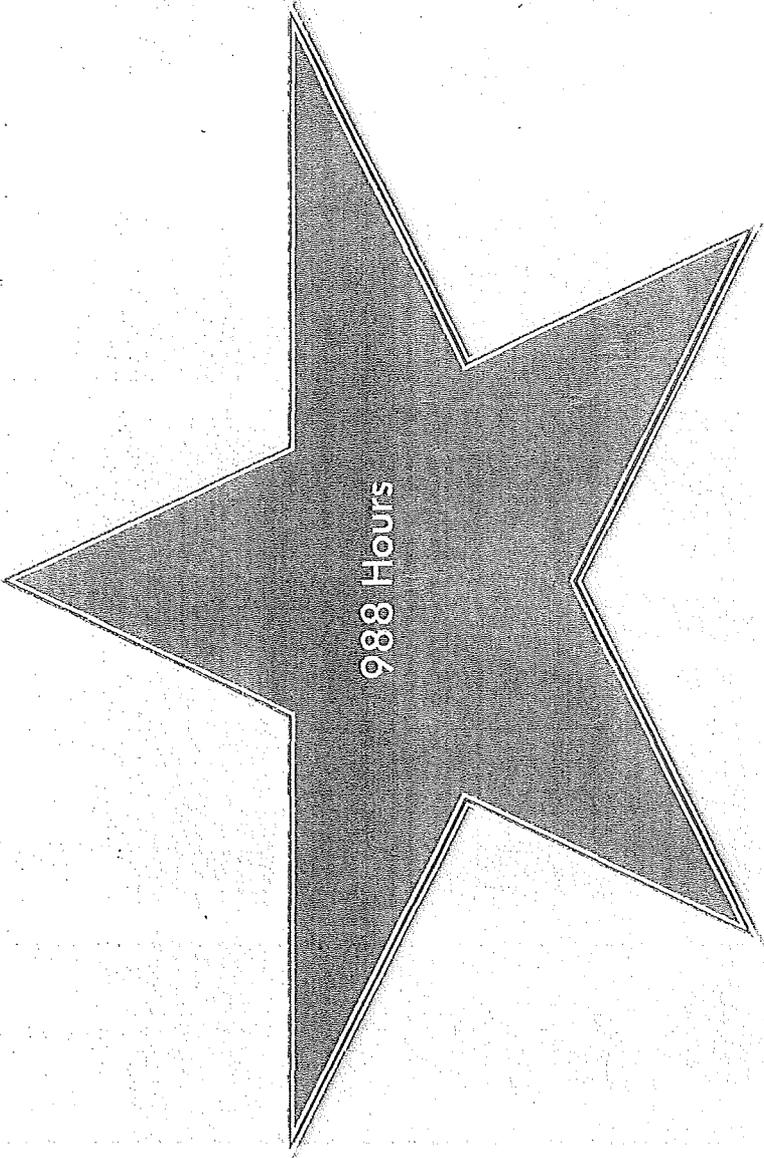
**All neighborhood commissioners participated equally for the above deliverables.**



<u>Category</u>	<u>Sum of Hours</u>
By-Laws	2.5
Executive & Committee Meetings	43
Issues Consolidation	12
Services Budget Prioritization	456.5
Sub Committee Selection	1.5
Bio-Graphic Data	20
Caucus Outreach	31
Caucus Planning	35
Communications and Outreach	156
<b>Grand Total</b>	<b>757.5</b>

## Workload – Specials Projects & EC members

**Thanks to our heroes!**



Total time spent by the NC

Congratulations Team 😊😊😊

# Appreciate your hard work

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Congratulations  
to you all for  
your  
contributions  
and making a  
difference 😊

- Executives:
  - ▣ Beth Shafran-Mukai, Christopher Zhou, David Biagini, Matt Wahlin, Neetu Dhaliwal
- WP Sub-Committee:
  - ▣ Mauricio Astacio, David D. Dearborn, Rafael Sabic, Elsie L. Aranda
- Caucus Sub-Committee:
  - ▣ Tom Paramo, Russ Petruzzelli, Robert Sandoval, Moses Chavez, Elsie L. Aranda
- Communications & Out Reach Sub-committee:
  - ▣ Hugh Graham, Lori Kahn, Jaime Angulo, Ed Brooks, Marie Arnold, Elsie L. Aranda

**Sincere Thanks to Ernest Guzman and his team for their support!!!**

# Neighborhoods Commission - WP deliverables - Progress

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- Administrative (70%)
- Budget Alignment (90%)
- Communications and Outreach (50%)
- Caucus (50%)
- Civic Engagement (20%)

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*San José*  
*Neighborhoods*  
*Commission*

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August 20, 2010

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# Neighborhoods Commission Work Plan

## 2010-2011 Work Plan Priorities

**Mission:** Study, review, and evaluate issues, courses of action, and policies/ programs affecting San Jose neighborhoods, and make recommendations to the City Council and the Redevelopment Agency Board regarding such issues, but only as set forth in the Commission's workplan which must be approved by City Council.

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# Neighborhoods Commission Work Plan

**Priority Goal Area :** Civic Engagement

**2010-2011 Outcome:** Increase the ability of San Jose residents to better understand and participate in City of San Jose government.

**Objectives:**

- Increase visibility of the Neighborhood Commission within the City to help the commission be effective in its mission
- The commission has selected to focus attention on two new areas of city policy that have emerged as part of their general review of the city budget process:
  - The current state of Community Policing in the City
    - The current street trees policy for the City
- The commission will work with the Planning Department on a revision of Public Policy 6-30 and with the CMO on Civic Engagement protocols

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# Neighborhoods Commission Work Plan

**Priority Goal Area :** Communication and Outreach

**2010-2011 Outcome:** Increase the ability of neighborhood associations to better communicate with the City of San Jose and each other

**Objectives:**

- Implement a communications and outreach plan to facilitate and enhance neighborhood voices ability to be heard by the Mayor and City Council
- Communicate with neighborhoods through the Annual commission caucus process
- Facilitate partnerships with existing and emerging neighborhood networks of communication

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# Neighborhoods Commission Work Plan

**Priority Goal Area :** Integration and alignment of neighborhood priorities with the City of San Jose budget priorities

**2010-2011 Outcome:** Commission will forward recommendations for aligned neighborhood priorities to the Mayor and City Council

**Objectives:**

- Commission, in partnership with Mayor and Council offices, will participate in the community process to gather neighborhood input for the 2011-2012 budget process
- Commission will participate in the process to review City budget priorities in order to provide feedback on neighborhood needs
- Commissioners, in partnership with the Mayor and City Council, will help distribute information about the San Jose budget process to neighborhood leaders