

Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Lee Price, MMC
City Clerk

SUBJECT: APPROVAL OF TRAVEL
FOR THE CITY CLERK

DATE: September 3, 2010

RECOMMENDATION

Approve travel for City Clerk Lee Price to Riverside, California on September 8-10, 2010 to provide professional development and elections training services at Technical Track for City Clerks (TTC).
Source of Funds: TTC

OUTCOME

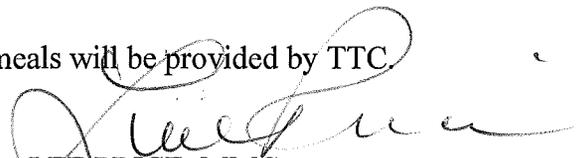
Approval of the travel will ensure compliance with Council Policy No. 9-5, which requires Council Appointees to seek Council approval for in-state travel when costs are paid for by another agency.

BACKGROUND

I am a Master Municipal Clerk and Chair of the City Clerks Association of California Mentoring Program (which is part of the Professional Development/Education Committee). As an experienced clerk in both small and large cities with a passion for teaching others, I have been asked to provide training services for Technical Track for City Clerks (TTC). The sessions offer technical training and professional development courses for city clerks who seek accreditation by the International Institute of Municipal Clerks as Certified Municipal Clerks and Master Municipal Clerks. Program registration fees remain modest in these tough budgetary times in large part because instruction is provided by working or retired public officials who are willing to devote their time, expertise and experience for the benefit of others who have chosen a career in local government.

COST SUMMARY/IMPLICATIONS

There is no cost to the City. Travel, lodging and meals will be provided by TTC.


LEE PRICE, MMC
City Clerk

For questions please contact Lee Price, City Clerk, at (408) 535-1252