



Memorandum

TO: City Council
FROM: Mayor Chuck Reed
SUBJECT: REQUEST FOR TRAVEL
DATE: July 23, 2010

APPROVED: *Chuck Reed*
PC **DATE:** 7/23/10

Authorization for: Mayor Chuck Reed

Location: Washington, D.C.

Meeting Dates: July 26 – July 27, 2010

Source of Funds: All travel costs (airfare, lodging, and incidentals) to be paid by Brookings Institution.

Purpose: Mayor Reed will participate on a panel to discuss how U.S. metropolitan areas lead national export growth and boost competitiveness. Panel is with White House Senior Administration Officials and officials of the EX-IM Bank of the U.S.