



Memorandum

TO: City Council
FROM: Mayor Chuck Reed
SUBJECT: REQUEST FOR TRAVEL
DATE: February 4, 2010

APPROVED: *Chuck Reed* **DATE:** 2/4/10

Authorization for: Mayor Chuck Reed

Location: Washington, D.C.

Meeting Dates: March 3 – March 6, 2010

Source of Funds: Mayor's Office Budget

Purpose: Meeting with Federal legislative officials and departments to advocate for legislation beneficial to the City of San José. Jeff Janssen, Senior Policy Advisor, Government Affairs, will also be traveling.