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JAN 19 2010
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Memorandum

**TO: HONORABLE MAYOR
AND CITY COUNCIL**

FROM: Nadine Nader

SUBJECT: Early Council Packet

DATE: January 19, 2010

Approved

Date

1/19/10

EARLY DISTRIBUTION COUNCIL PACKET FOR FEBRUARY 2, 2010

Please find attached the Early Distribution Council Packet for the February 2, 2010 Council Meeting.

8.x Proposed 2009-2011 Spending Plan for the Supplemental Law Enforcement Services Fund.

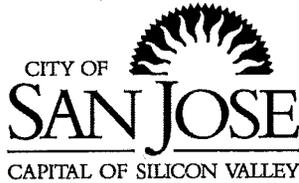
Recommendation:

- (a) Approve the proposed 2009-2011 Spending Plan for the Supplemental Law Enforcement Services (SLES) Fund for \$1,559,841.
- (b) Adopt the following 2009-2010 Appropriation Ordinance and Funding Sources Resolution Amendments in the Supplemental Law Enforcement Services Fund (Fund 414):
 - (1) Increase the Earned Revenue by \$225,229; and
 - (2) Establish a SLES Grant 2009-2011 appropriation for the Police Department in the amount of \$225,229.

CEQA: Not a Project. (Police/City Manager's Office)

This item will also be included in the Council Agenda Packet with an item number.

NADINE NADER
Assistant to the City Manager



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Robert L. Davis
Jennifer A. Maguire

SUBJECT: SEE BELOW

DATE: January 13, 2010

Approved

Date

1/17/10

COUNCIL DISTRICT: City-Wide

SUBJECT: APPROVAL OF THE PROPOSED 2009-2011 SPENDING PLAN FOR THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES (SLES) FUND GRANT AND ADOPTION OF RELATED APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND

RECOMMENDATION

It is recommended the City Council approve the following actions:

1. Approve the proposed 2009-2011 Spending Plan for the Supplemental Law Enforcement Services (SLES) Fund for \$1,559,841.
2. Adopt the following 2009-2010 Appropriation Ordinance and Funding Sources Resolution Amendments in the Supplemental Law Enforcement Services Fund (Fund 414):
 - a) Increase the Earned Revenue by \$225,229; and
 - b) Establish a SLES Grant 2009-2011 appropriation for the Police Department in the amount of \$225,229.

OUTCOME

The 2009-2011 SLES amount allocated to San Jose is \$1,559,841. This allocation is the City of San Jose's share of funds awarded to the County of Santa Clara for front-line law enforcement activities. Approval of the 2009-2011 SLES Spending Plan will provide additional resources to the City for front-line law enforcement activity.

January 13, 2010

Subject: Approval of the 2009-11 SLES Spending Plan and Related Appropriation Actions

Page 2

BACKGROUND

Supplemental Law Enforcement Services Grant funding is received from the State of California's Citizen's Option for Public Safety (COPS) Program via the County of Santa Clara. The program began in fiscal year 1996-1997 and continues to be funded. The use of the SLES funds is only for front-line municipal police services and should supplement, not supplant, current front-line law enforcement services. Funds must be encumbered or spent within the two-year grant cycle. The spending plan for these funds is approved by a separate five-member Supplemental Law Enforcement Oversight Committee (SLEOC) chaired by the Santa Clara County District Attorney's Office. Approval by SLEOC will occur once City Council has approved the proposed Plan.

In November 2009, the City received its first payment for the 2009-2011 SLES Grant in the amount of \$225,229. This payment was less than the \$389,960 expected. Subsequent quarterly payments are expected beginning January 2010. These subsequent payments may make up for the shortfall in the first payment. The sunset date for expending or encumbering the 2009-2011 SLES Grant funds is June 30, 2011. In order for the Police Department to utilize these funds, approval of the proposed Spending Plan and related appropriation of funds are required.

Payments for the 2008-2010 SLES Grant fell short of the expected \$1,577,752. Only \$564,377 was received due to budget shortfalls at the State level, causing overall SLES Grant funding reductions. The following table illustrates the reduction to the original spending plan for this grant:

SLES 2008-2010 Updated Spending Plan			
Project #	Item	Original Amount	Updated Amount
1	Furniture, Fixtures and Equipment	\$18,000	\$0
2	Officer Safety Equipment and Enhancements in Investigative Abilities	\$659,752	\$52,936
3	Police Officer Recruiting, Advertising and Equipment	\$50,000	\$0
4	Department Hardware and Software Upgrades	\$50,000	\$10,856
5	Mobile ID Phase II (will be funded from the Justice Assistance Grant)	\$250,000	\$0
6	Department-wide training	\$50,000	585
7	Automated Field Reporting/Records Management System (AFR/RMS)	500,000	\$500,000
	Total	\$1,577,752	\$564,377

ANALYSIS

The Police Department proposes the following 2009-2011 SLES Spending Plan:

SLES 2009-2011 Spending Plan	
Item	Amount
Automated Field Reporting/Records Management System (AFR/RMS)	\$500,000
Officer Safety Equipment and Enhancements in Investigative Abilities	\$548,440
Department Hardware and Software Upgrades	\$103,391
Mobile ID Project, Phase III & Phase IV	\$350,210
Department-wide Training	\$50,000
Grants Administration Funding	\$7,800
Total	\$1,559,841

AFR/RMS: Funding is being set aside to fund a portion for the AFR/RMS project and was a part of the funding strategy for the project that was reviewed by the City Council on November 17, 2009. The Department's current RMS is inefficient from a record processing standpoint. Data entry delays in the Department's RMS result in various bureaus and units using stand-alone databases to track cases and data in order to obtain more current information. This requires data to be entered numerous times throughout the Department. These disparate databases do not allow information to be easily shared or adequately analyzed. Funding the AFR/RMS project will allow for real-time data. The new AFR/RMS is intended to centralize data, reduce data entry redundancies and enable the Police Department to conduct more thorough and detailed analyses of crime and resources.

Officer Safety Equipment and Enhancements in Investigative Abilities: Funding is allocated in the Spending Plan for equipment to directly enhance the safety of the officers in the field and to enhance the investigative abilities of the officers in the detective bureau. If the Spending Plan is approved, grant funds will be used to purchase safety and investigative equipment including surveillance equipment, bomb suits, approximately 60 electronic citation devices, and other safety and investigative equipment.

Department Hardware and Software Upgrades: In prior years, the Police Department has utilized grant funds to provide upgrades to the network of desktop and laptop computers. As these items become outdated, dysfunctional or obsolete, computers with newer technology are needed in order to provide Department members with the ability to complete vital tasks. Funds are set aside in the spending plan to continue to upgrade technology throughout the Department.

Mobile ID Project Phase III and IV: Mobile identification provides field personnel with the ability to identify persons contacted on the street in real time. The E-Cite devices work in conjunction with the Mobile Data Computer (MDC) and the broadband network to send a fingerprint to the Police Department to be checked against the local Automated Fingerprint Identification System (AFIS). The local AFIS contains over one million fingerprint records from bookings throughout Santa Clara County. Phase III will transmit the name and date of birth from the fingerprint identification to the California Law Enforcement Telecommunications System

January 13, 2010

Subject: Approval of the 2009-11 SLES Spending Plan and Related Appropriation Actions

Page 4

(CLETS). CLETS will provide information on outstanding warrants, restraining orders, and driver's license status. Mobile ID will not provide access to criminal history as this information is strictly regulated. Phase IV will forward prints that the local AFIS does not identify to the State AFIS for possible identification.

Department-wide training: Funding is allocated for Police Department members to attend specialized police training, which is beyond the basic annual training. This funding will be shared throughout the Department and will be used as training needs are identified.

Grants Administration: Funding is allocated to provide a portion of salary and benefits as allowed under the grant guidelines for grant administrative duties such as spending plan development, procurement, and financial reporting.

At this time, the Police Department is requesting appropriation of the funding already received. As additional funds are received, the Department will return to the City Council to request appropriation of the remaining grant amounts. If subsequent payments total less than expected, the Department's priorities are the Automated Field Reporting/Records Management System, Officer Safety Equipment and Enhancements in Investigative Abilities, Mobile ID Phase IV, and Grants Administration Funding.

EVALUATION AND FOLLOW-UP

Expenditures will be made according to the Spending Plan once approved by the City Council and the SLEOC committee and upon receipt of funding. All funding must be expended or encumbered before June 30, 2011. As the remaining funds are received, the Department will request appropriation of the remaining grant amounts, including any interest earned on SLES funds. According to the grant guidelines, interest earned must be used in the same manner as the grant funds, for front-line municipal law enforcement.

PUBLIC OUTREACH

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This memorandum meets Criterion 1 and will be posted on the City's website for the February 2, 2010 City Council Agenda. The City is required to report on the expenditure of these funds to

HONORABLE MAYOR AND CITY COUNCIL

January 13, 2010

Subject: Approval of the 2009-11 SLES Spending Plan and Related Appropriation Actions

Page 5

the five-member Santa Clara County SLES Oversight Committee. Members include representatives from the Santa Clara County District Attorney's Office, Sheriff's Office, County Executive's Office, a Santa Clara County Police Chief, and a Santa Clara County City Manager.

COORDINATION

This memorandum has been coordinated with the Office of the City Attorney, and the Department of Planning, Building and Code Enforcement.

COST IMPLICATIONS

The desktop computer hardware and software will be phased in and should not require additional ongoing maintenance funds. There will be no additional annual maintenance costs incurred with the addition of the Mobile ID Projects. The support and maintenance agreement for 60 additional E-Cite devices will cost approximately \$25,800 per year. The first three years of support and maintenance for the E-Cite devices will be purchased up front utilizing SLES grant funding. E-Cite devices have an expected lifespan of five to seven years and will need to be replaced at that time. The Department plans to utilize multiple grants to complete the AFR/RMS project. Ongoing costs for this system are not certain at this time, but the Department does have funding for maintenance of its current records management system and ongoing costs will be evaluated before implementation.

CEQA

Not a project.


for ROBERT L. DAVIS
Chief of Police


JENNIFER A. MAGUIRE
Budget Director

I hereby certify that there will be available for appropriation in the Supplemental Law Enforcement Services Fund in the Fiscal Year 2009-2010 moneys in excess of those heretofore appropriated therefrom, said excess being at least \$225,229.


JENNIFER A. MAGUIRE
Budget Director

For further questions, please contact Sharon Barbaccia, Senior Analyst, at 277-3037.