



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Robert L. Davis
Darryl Von Raesfeld
Jennifer A. Maguire

SUBJECT: SEE BELOW

DATE: September 28, 2009

Approved

Date

10/5/09

Council District: City-Wide

SUBJECT: ADOPTION OF APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE GENERAL FUND AND ADOPTION OF A RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH THE COUNTY OF SANTA CLARA TO ACCEPT 2008 STATE HOMELAND SECURITY GRANT PROGRAM (SHSGP) FUNDS AND 2008 METROPOLITAN MEDICAL RESPONSE SYSTEM (MMRS) GRANT FUNDS

RECOMMENDATION

It is recommended the City Council:

1. Adopt a resolution authorizing the City Manager to negotiate and execute an agreement with the County of Santa Clara to accept program funds from the County for 2008 State Homeland Security Grant Program (SHSGP) funding for Police and Fire Department training and exercise events in an amount up to \$1,204,946 and Fire Department funding for the 2008 Metropolitan Medical Response System (MMRS) Grant Program in the amount of \$321,221.
2. Adopt the following appropriation ordinance and funding sources resolution amendments in the General Fund in fiscal year 2009-2010:
 - a. Establish a city-wide appropriation to the Fire Department for the 2008 Metropolitan Medical Response System (MMRS) Grant Program in the amount of \$321,221; and
 - b. Increase the estimate for Revenue from the Federal Government by \$321,221.
3. Adopt a resolution authorizing the City Manager to negotiate and execute additional amendments to the agreement and all related documents without further Council action.

OUTCOME

The Council's approval of 2008 SHSGP recommendations will provide continued funding for the San José Police Department and Fire Department to attend training and exercise events to enhance the Departments' capabilities in terrorism prevention, mitigation, and deterrence. The 2008 MMRS grant funding will enable the Fire Department to purchase pharmaceuticals and equipment, fund a deployment exercise in 2010, and limited management and administration costs. The San José Fire Department, through its Office of Emergency Services, will administer a portion of the 2008 SHSGP grant funding for Fire Department training and the entirety of the 2008 MMRS grant funding.

BACKGROUND

The federal Department of Homeland Security (DHS) through its Homeland Security Grant Program (HSGP) has awarded 2008 grant funding to the State of California for a number of grant programs. The State, as grantee, has awarded funding to designated Operational Areas within the State for expenditure of select grant funding. The County of Santa Clara is one of several Operational Areas in California that is administering this funding. The County of Santa Clara has allocated funding which the City of San José is to receive under the 2008 State Homeland Security Grant Program (SHSGP) and Metropolitan Medical Response System (MMRS) programs funded through HSGP. Both of these grants reimburse the City for eligible grant expenditures.

As in the last several years, the SHSGP grant will again provide funding for local law enforcement and fire departments to attend training and exercise events. These are designed to enhance capabilities in the field of terrorism prevention, mitigation, and deterrence, as well as in rescue systems and methods of confined space rescues.

The funds from the 2008 MMRS program will continue San José's existing program, designed to protect first responders from bio-terrorism events. San José's Metropolitan Medical Task Force, funded through this grant, is a partnership consisting of San José's Fire and Police Departments, County of Santa Clara Public Health Department, and American Medical Response (AMR), the contracted medical transport provider for the County and hospitals.

ANALYSIS

The City of San José is to receive 2008 SHSGP and 2008 MMRS funding from the County of Santa Clara, acting as the grant administrator for funds awarded to the State of California under the 2008 HSGP. The term of the grant is for the period October 23, 2008 through December 31, 2010.

Per the Agreement (see Attachment A), the San José Police Department (SJPD) and Fire Department (SJFD) will be allocated up to a maximum of \$1,204,946 for the purpose of conducting and attending approved training and exercise events. This allocation for training and exercise events is available to all jurisdictions within the Santa Clara County Operational Area

and are approved for dispersal and allocation by the Homeland Security Training & Exercise Grants Advisory Group (HSTEGAG). To access these grant funds that are not being appropriated as part of this Council action, the SJPD and SJFD will submit a training/exercise request form to the Santa Clara County Office of Emergency Services (SCCOES) for approval by the HSTEGAG for each training and/or exercise it has proposed for grant funding. Once these requests are approved by HSTEGAG, the respective department will request appropriation of the approved funds up to the maximum amount indicated above.

The SJPD has already received approval from the HSTEGAG to expend \$77,940 of the allocated maximum for the training of approximately 120 sworn Police personnel in Incident Command System (ICS) 300/400. This funding will reimburse overtime costs incurred by the SJPD to attend the training. The training is designed to instruct participants in the central tenets of the National Incident Management System (NIMS) and provide a balance between flexibility, standardization when developing plans, process, procedures, agreements and roles for all types of incidents regardless of cause, size, location, or complexity. There will be six separate training events between September 2009 and March 2010.

Additionally, the SJPD has received approval from the HSTEGAG to expend \$54,300 of the allocated maximum for the upcoming Urban Shield Exercise scheduled from October 23rd through October 26th, 2009. This funding will reimburse overtime costs incurred by the SJPD to participate in and host one of 25 scenarios throughout the greater Bay Area during the exercise. The exercise is designed to challenge the skills and determination of the competing teams by testing their tactical skills in a series of real-life scenarios. Specific locations have been chosen that replicate identified problem areas and Tier 1 Critical Infrastructure sites within the greater San Francisco Bay Area.

The SJFD has also requested consideration for partial funding of Rescue Systems II. Funding would be used for tuition, participant overtime, and backfill for participants, in addition to other allowable costs under the grant. At this time, the training has not yet been approved.

The following is a list of projected training and exercise events to take place over the next year that will be attended or conducted by the SJPD and SJFD. They are expected to be funded through the 2008 SHSGP grant on a reimbursement basis. The appropriation of funds for the SJPD training and exercise events listed below are recommended in the 2008-2009 Annual Report, which is also being reviewed by the City Council on October 20, 2009. The appropriation of funds for the SJFD training not yet approved will be requested during the 2009-2010 mid-year budget process.

Event Name & Dates	Grant Funding
SJPD - Incident Command System (ICS) 300/400 Training / September, 09 through March, 2010	\$77,940
SJPD - Urban Shield Exercise / October 23-26, 2009	\$54,300
SJFD – Rescue Systems II / November 2-6, 2009	TBD*
Total Costs	\$132,240

*TBD (To be determined) although amount could total up to \$1,072,706.

The amount for SJFD reimbursement for the November 2009 training could total up to \$1,072,706. This amount is the total grant funding that remains available for the County of Santa Clara to allocate for requested but not yet approved trainings across all local jurisdictions. SJFD's training request is expected to be one among several to be funded from this source.

The 2008 MMRS grant funds will be utilized for the purchase of multiple pharmaceuticals, casualty simulation training and rescue equipment (e.g. gurneys), a deployment exercise, and minor management and administrative costs (e.g. conference registrations).

EVALUATION AND FOLLOW-UP

As additional training events are applied for and approved, City Council action may be required to appropriate additional grant funding.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This memorandum does not meet any of the above criteria, but it is posted on the City's website as part of the October 20, 2009 Council agenda.

COORDINATION

This memorandum has been coordinated with the Department of Planning, Building, and Code Enforcement and the Office of the City Attorney.

COST SUMMARY/IMPLICATIONS

The City of San José will be reimbursed by the County of Santa Clara for grant-related expenditures of up to \$1,204,946 for training and exercise costs incurred by SJPD and SJFD during the term of the 2008 SHSGP grant. Additionally, the City will be reimbursed by the County of Santa Clara up to \$321,221 for eligible 2008 MMRS grant expenditures.

There are no matching funds or in-kind services required under either of these grants (SHSGP and MMRS).

CEQA

Not a project.


ROBERT L. DAVIS
Chief of Police


DARRYL VON RAESFELD
Fire Chief


JENNIFER A. MAGUIRE
Budget Director

For questions please contact Rick Cheney, Grants Analyst, at 408-277-4488.

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2009-2010 moneys in excess of those heretofore appropriated therefrom, said excess being at least \$321,221.


JENNIFER A. MAGUIRE
Budget Director