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**RULES AND OPEN GOVERNMENT COMMITTEE**

Meeting Report  
September 9, 2009

**PRESENT:** Mayor Reed, Vice Mayor Chirco, and Councilmember Nguyen

**ABSENT:** Councilmembers Constant and Pyle

**STAFF:** City Attorney Rick Doyle, Assistant City Clerk Dennis Hawkins, Chief Deputy City Manager Ed Shikada, Redevelopment Agency Assistant Director Gary Miskimon, Deputy City Manager Deanna Santana, Mayor Council Agenda Manager Nikhil Warrior and Deputy City Clerk Nora Pimentel.

**A. City Council**

**1. Review September 15, 2009 Final Agenda**

Action: The Committee approved the September 15, 2009 Final Council Agenda, as amended.

**2. Review September 22, 2009 Draft Agenda**

Document Filed: Memorandum from Councilmember Constant dated August 18, 2009 regarding Executive Home Loan Program, including two recommendations.

Action: The Committee agreed to forward to the City Council on September 22<sup>nd</sup> Recommendation #1 in Councilmember Constant's memo (Require Council approval for Executive Home Loans) and referred to the Public Safety and Strategic Support Committee Recommendation #2 (Direction to the City Manager to analyze the program).

Action: The Committee approved the September 22, 2009 Draft Council Agenda, as amended.

**B. Redevelopment Agency (RDA)**

**1. Review September 15, 2009 Final Agenda**

Action: The Committee approved the September 15, 2009 Final RDA Agenda.

**2. Review September 22, 2009 Draft Agenda**

There were no items, staff recommended cancellation if there are no items by September 16, 2009.

**C. Review of Upcoming Study Session Agenda (s)**

There were none.

**D. Legislative Update**

**1. State**

There were none.

**2. Federal**

There were none.

**E. Meeting Schedules**

There were none.

**F. The Public Record**

Document Filed: Memorandum from City Clerk Lee Price dated September 4, 2009 transmitting the Public Record for the week of August 28-September 4, 2009.

Action: The Committee referred item (p) letter from Diane Kim to Parks, Recreation and Neighborhood Services; thanked Mr. Wall for his letter item (o) and noted and filed the Public Record.

**G. Appointments to Boards, Commissions and Committees**

**1. Approve two Public Sector Appointments to the Silicon Valley Workforce Investment Network: (a) Bill Guthrie and (b) David Baer.**

Document Filed: Memorandums from Mayor Reed dated September 1, 2009 forwarding the recommendations.

Action: The Committee approved both appointments to the Silicon Valley Workforce Investment Network, as recommended.

**H. Rules Committee Reviews, Recommendations and Approvals**

**1. 2009 League of California Cities Resolutions.**

Document Filed: Memorandum from Director of Intergovernmental Relations Betsy Shotwell dated September 1, 2009 recommending approval of two resolutions to be considered at the Annual League of Cities Conference.

Action: The Committee approved both resolutions, as recommended.

**2. Discussion on the topic of public business conducted on new technologies and personal equipment.**

Committee discussion ensued regarding communications sent/received during City Council meetings (including text messages and emails sent/received on personal devices) and the disclosure of those communications.

Action: The Committee directed the Director of Communications to return in November with a work plan to address these issues.

**I Review of additions to Council Committee Agendas**

- 1. Community and Economic Development Committee**
- 2. Neighborhood Services and Education Committee**
- 3. Transportation and Environment Committee**
- 4. Public Safety, Finance and Strategic Support Committee**

There were none.

**J. Open Government Initiatives**

- 1. Reed Reforms**
- 2. Sunshine Reform Task Force (SRTF)**
- 4. Significant Public Records Act Requests**
- 5. Council Policy Manual Update**

There were none.

**K. Open Forum**

David Wall voiced approval for the Anti-graffiti Program and expressed appreciation to the Department of Transportation (see written comments distributed/filed in the Public Record for the week of September 5-10th).

**K. Adjournment**

The meeting adjourned at 2:55 p.m.



Mayor Chuck Reed  
Rules and Open Government Committee