



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Jennifer A. Maguire

SUBJECT: SEE BELOW

DATE: 07-27-09

Approved

Date

8/3/09

SUBJECT: ADOPTION OF APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN VARIOUS FUNDS TO REBUDGET FUNDS TO 2009-2010 TO COMPLETE PROJECTS

RECOMMENDATION

1. Adoption of the following Appropriation Ordinance and Funding Sources Resolution Amendments in the Services for Redevelopment Capital Projects Fund (Fund 450):
 - a. Increase the Beginning Fund Balance by \$100,000; and
 - b. Increase the Utility Undergrounding Program appropriation to the Public Works Department by \$100,000.
2. Adoption of the following Appropriation Ordinance and Funding Sources Resolution Amendments in the Building and Structure Construction Tax Fund (Fund 429):
 - a. Increase the Beginning Fund Balance by \$382,000; and
 - b. Increase the Traffic Signals appropriation to the Department of Transportation by \$382,000.
3. Adoption of the following Appropriation Ordinance and Funding Sources Resolution Amendments in the Construction Tax and Property Conveyance Tax Fund: Parks Purposes Council District #8 (Fund 386):
 - a. Increase the Beginning Fund Balance by \$120,000; and
 - b. Increase the Minor Building Renovations appropriation to the Parks, Recreation, and Neighborhood Services Department by \$120,000.
4. Adoption of the following Appropriation Ordinance and Funding Sources Resolution Amendments in the Subdivision Park Trust Fund (Fund 375):
 - a. Increase the Beginning Fund Balance by \$71,000; and
 - b. Increase the Carolyn Norris Turnkey Park Design Review and Inspection appropriation to the Public Works Department by \$71,000.

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5. Adoption of the following Appropriation Ordinance and Funding Sources Resolution Amendments in the General Fund (Fund 001):
 - a. Increase the estimate for Revenue from the Federal Government by \$101,740; and
 - b. Increase the 2007 Super Urban Area Security Initiative (SUASI) – Fire appropriation to the Fire Department by \$101,740.

OUTCOME

Approval of this memorandum will allow the timely completion of these projects. These expenditures were anticipated to be completed by the end of 2008-2009, but it is now estimated that expenditures will be completed in 2009-2010.

BACKGROUND

At the end of each fiscal year, all appropriations lapse and any unspent funds become part of the following year's beginning fund balance. In order to complete projects not completed at the end of the 2008-2009 fiscal year, the City Council must re-appropriate, or rebudget, the funds remaining to 2009-2010.

ANALYSIS

Due to delays in these projects, a number of rebudget adjustments will be necessary to complete these projects. The majority of those rebudget adjustments will be brought forward once a final reconciliation of all funds is completed as part of the 2008-2009 Annual Report to be published at the end of September 2009. However, there are several rebudgets that are necessary to complete prior to that time to allow continued progress for those specific projects.

Utility Undergrounding Program

Funding of \$100,000 is necessary to support the implementation and administration of the City Council approved Rule 20A/B Utility Undergrounding Workplan. The PSM was approved late in 2008-2009 and funding is needed to support work currently underway in 2009-2010.

Traffic Signals

Funding of \$382,000 is necessary in order to complete projects initiated in 2008-2009, however, needed to support the continuation of projects over the next several months. These projects include the traffic signal modification at Leigh Avenue and Stokes Street, the traffic signal installation at 7th and San Salvador Streets, and the traffic signal modification design at Campbell Avenue and El Camino Real.

Minor Building Renovations

Funding of \$120,000 is necessary to paint the Evergreen Community Center. The window of opportunity to paint the community center is limited due to the weather; as a result, the Parks, Recreation, and Neighborhood Services would like to start the project in August.

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Carolyn Norris Turnkey Park Design Review and Inspection

Funding of \$71,000 is necessary for the design review and inspection costs of the turnkey project. Design review and inspection is anticipated to occur by the Public Works Department in August.

2007 Super Urban Area Security Initiative (SUASI)

The 2007 UASI grant funding (\$101,740) will fund a portion of new and upgraded capacity generators at three City of San Jose radio sites. The generator project is needed to support the additional load requirements that resulted from installation of the county-wide ECOMM microwave system. That system provides connectivity to these remote sites to provide wide area radio coverage for San Jose Police, Fire and other public safety agencies. The generator project was part of the 2007 UASI grant spending plan and could not be completed prior to the end of 2008-2009. The grant funding needs to be expended by September 30, 2009, and therefore, an early rebudget is needed to use the remainder of the 2007 UASI grant funding.

EVALUATION AND FOLLOW-UP

No additional follow up actions with the City Council are expected at this time.

POLICY ALTERNATIVES

Not applicable.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

This memorandum does not meet any of the above criterion, however, it will be posted on the City's website for the August 18, 2009 City Council agenda.

COORDINATION

This memorandum has been coordinated with the Parks, Recreation and Neighborhood Services Department, Fire Department, Department of Transportation, and Department of Public Works.

FISCAL/POLICY ALIGNMENT

This memorandum is consistent with the City Council-approved Budget Strategy to continue with capital investments that spur construction spending in our local economy.

COST SUMMARY/IMPLICATIONS

A year-end reconciliation was completed for each of the projects recommended in this memorandum to ensure that it was available to rebudget unexpended funds.

BUDGET REFERENCE

Not applicable.

CEQA

Not a project.


JENNIFER A. MAGUIRE
Budget Director

I hereby certify that there will be available for appropriation in the designated fund and in the amounts listed below in Fiscal Year 2009-2010 moneys in excess of those heretofore appropriated therefrom:

Services for Redevelopment Capital Projects Fund	\$100,000
Building and Structure Construction Tax Fund	\$382,000
Council District #8 Construction and Conveyance Tax Fund	\$120,000
Subdivision Park Trust Fund	\$71,000
General Fund	\$101,740


JENNIFER A. MAGUIRE
Budget Director

For questions please contact Kenn Lee, Capital Budget Coordinator, at 408-535-8136.

