COUNCL AGENDA: 8/11/09
ITEM: 2. 8

CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY

Memorandum

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: Lee Price, MMC
City Clerk

SUBJECT: **APPROVAL OF TRAVEL FOR THE CITY CLERK**

DATE: July 29, 2009

RECOMMENDATION

(a) Approve travel for City Clerk Lee Price to Montecito, California on August 14-21, 2009 to provide training services at Continuing Education for Public Officials. Source of Funds: Continuing Education for Public Officials.

(b) Approve travel for City Clerk Lee Price to Riverside, California on September 8-11, 2009 to provide training services at Technical Track for City Clerks. Source of Funds: Technical Track for City Clerks.

OUTCOME

Approval of the travel will ensure compliance with Council Policy No. 9-5, which requires Council Appointees to seek Council approval for in-state travel when costs are paid for by another agency.

BACKGROUND

I am a Master Municipal Clerk and Chair of the City Clerks Association of California Mentoring Program (which is part of the Professional Development/Education Committee). As an experienced clerk in both small and large cities with a passion for teaching others, I have been asked to provide training services at this year's Annual Session of Continued Education for Public Officials in Montecito and the Fall Session of Technical Track for Clerks at the University of California Riverside. Both sessions offer technical and professional training for city clerks who seek accreditation by the International Institute of Municipal Clerks as Certified Municipal Clerks. The program registration fees remain modest in these tough budgetary times in large part because instruction is provided by working or retired public officials who are willing to devote their time, expertise and experience for the benefit of others who have chosen a career in local government.

COST SUMMARY/IMPLICATIONS

There is no cost to the City. Travel, lodging and meals will be provided by Continued Education for Public Officials and Technical Track for Clerks.

Lee Price

LEE PRICE, MMC
City Clerk

For questions please contact Lee Price, City Clerk, at (408) 535-1252