



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Peter Jensen

SUBJECT: ANIMAL SERVICES AGREEMENT
WITH THE CITY OF MILPITAS

DATE: June 8, 2009

Approved

Christine J. Shepp

Date

6-12-09

City-Wide

RECOMMENDATION

Adopt a resolution authorizing the City Manager to negotiate and execute an agreement with the City of Milpitas to provide the City of Milpitas with animal care services for the period July 1, 2009 to June 30, 2012, in the amount of \$686,801.

OUTCOME

In consideration for compensation in the amount of \$686,801, for the period July 1, 2009 to June 30, 2012, the Animal Care and Services Division of the General Services Department will provide animal care services to the City of Milpitas.

BACKGROUND

The City of San José has provided animal services to the City of Milpitas continuously since July 1, 2001. These services include: response to emergency calls; pick up of stray and dead animals; quarantine bite incidents and other field activities; animal licensing; and animal sheltering services.

The City of Milpitas has approximately 71,000 residents. In fiscal year 2007-2008, the City of San José responded to 1,018 calls for service and handled 607 live animals for Milpitas. These same services are currently provided in fiscal year 2008-2009 for \$215,729.

ANALYSIS

An agreement with the City of Milpitas would continue the provision of animal services for the period July 1, 2009 to June 30, 2012. Revenues from this contract offset all costs and personnel associated with administering the terms of the contract.

June 8, 2009

Subject: Agreement with City of Milpitas

Page # 2

The agreement includes the same service level as previous contracts and includes field services, dead animal pick up, response to emergency calls, pick up of confined and injured animals, response to complaints and provision of shelter and veterinarian care. Investigation services are to be referred to the appropriate Milpitas code enforcement agency. In addition, the residents of Milpitas will have access to San José's low cost public spay neuter clinic.

In consideration of the anticipated increase in Milpitas population, providing Milpitas residents access to the low cost spay neuter clinic, and cost of living increases, the City will be seeking a 3% annual increase in compensation in each of the three years in the term of the contract.

EVALUATION AND FOLLOW-UP

No follow-up action with the Council is expected at this time.

PUBLIC OUTREACH/INTEREST

- Criterion 1:** Requires Council action on the use of public funds equal to \$1 million or greater.
- Criterion 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City
- Criterion 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach.

This recommendation does not meet any of the criteria listed above. This memorandum will be posted on the City's website for the June 30, 2009 Council meeting.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office, the City Manager's Budget Office, and the City of Milpitas.

COST IMPLICATIONS

The agreement will provide that the City of Milpitas compensate the City of San José the following amount for the period July 1, 2009 to June 30, 2012.

FY 2009-2010	\$ 222,201
FY 2010-2011	\$ 228,867
FY 2011-2012	\$ 235,733

Total Revenue to City \$ 686,801

HONORABLE MAYOR AND CITY COUNCIL

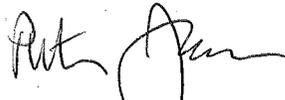
June 8, 2009

Subject: Agreement with City of Milpitas

Page # 3

CEQA

Not a project.

A handwritten signature in black ink, appearing to read "Peter Jensen", written in a cursive style.

PETER JENSEN
Director of General Services

For questions, please contact Jon Cicirelli, Deputy Director, Animal Care and Services at (408) 794-7223.