



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Councilmember Kansen  
Chu

**SUBJECT:** REQUEST TO TRAVEL

**DATE:** April 10, 2009

**Recommendation:** Authorize Councilmember Chu's travel to Los Angeles to attend the League of California Cities Housing, Community and Economic Development Committee meeting on April 2 and his travel to Sacramento for the League's Legislative Action Days on April 15 and Board Meeting on April 16 and 17 as the City's designated representative.

**Authorization for:** Councilmember Kansen Chu

**Location:** Los Angeles, CA and Sacramento, CA

**Meeting Dates:** April 2 and April 15-17, 2009 respectively

**Source of Funds:** Mayor/Council Travel Fund

**Purpose:** Councilmember Chu is the City's representative on the League of California Cities Housing, Community and Economic Development Committee and the Board of Directors. Councilmember Chu traveled to Los Angeles for the HCED Committee meeting held on April 2 at an estimated cost of \$350.00. Expenses for the Sacramento trip on April 16 for the League's Board meeting is estimated at \$300.00. Attendance at both meetings is/was as the City's designated representative. On April 7, the City Council authorized an excused absence for Councilmember Chu for the Public Safety, Finance and Strategic Support Committee on April 16 due to his attendance at the Board meeting.

cc: Lee Price, City Clerk