



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: RICHARD DOYLE
City Attorney

SUBJECT: Approval of an Agreement with
the San Jose State University for
the Transfer of Certain City
Records to the Tower Foundation

DATE: December 8, 2006

RECOMMENDATION

Adoption of a resolution authorizing the City Manager to negotiate and execute an Agreement between the City of San Jose and San Jose State University for the Transfer and Safekeeping of City Records pertaining to the Mayoralty of Ron Gonzales to the San José State University Tower Foundation on behalf of the University Library.

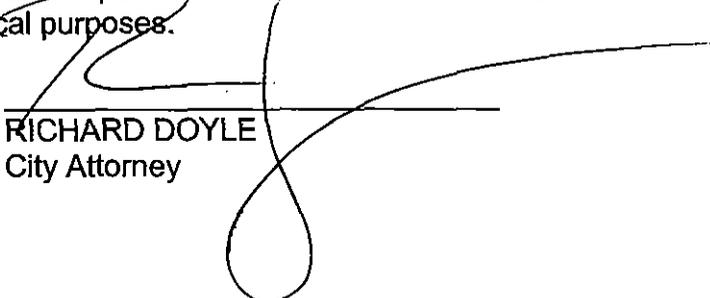
DISCUSSION

This action will transfer duplicates of records pertaining to the Mayoralty of Ron Gonzales to the San Jose State University Tower Foundation for the Foundation's permanent collection. The records will be provided at the City's expense and are in compliance with all public records act request requirements.

The San Jose State University Special Collections contacted the Office of the Mayor to request donation of City records and materials pertaining to the tenure of Mayor Ron Gonzales to the Tower Foundation for permanent retention. Any duplicate records transferred will be catalogued and indexed, and the University will be responsible for maintaining the collection and making the records available to the public. All these records would be given to the University free of charge.

The records include materials such as legislative and policy files, biographical information, digital images, publicity and event files, newsletters, news clippings, financial records, speech transcripts and keynote addresses, awards, audio-visual materials, and some ephemera.

The University intends to add the records to their permanent collection and make them available to the public and to researchers for historical purposes.


RICHARD DOYLE
City Attorney

cc: Les White, City Manager
Lee Price, City Clerk

For questions please contact RICHARD DOYLE, City Attorney at (408) 535-1950