



# Memorandum

**TO:** HONORABLE MAYOR AND  
CITY COUNCIL

**FROM:** Larry D. Lisenbee  
Kimberly Shunk

**SUBJECT:** SEE BELOW

**DATE:** November 20, 2006

Approved

*Kay Winer*

Date

*11/25/06*

**SUBJECT: ADOPTION OF APPROPRIATION ORDINANCE AND FUNDING SOURCES RESOLUTION AMENDMENTS IN THE GENERAL FUND AND ADOPTION OF RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE SEPARATE MEMORANDA OF UNDERSTANDING TO ACCEPT PROGRAM FUNDS FROM SANTA CLARA COUNTY'S OPERATIONAL AREA SHARE OF FEDERAL FUNDS FOR THE FY 2005 EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$117,948.75; THE FY 2006 EMERGENCY MANAGEMENT PERFORMANCE GRANT IN THE AMOUNT OF \$129,292.43; AND THE 2006 METROPOLITAN MEDICAL RESPONSE SYSTEM GRANT IN THE AMOUNT OF \$232,330 FOR A TOTAL INCREASE OF REVENUE IN THE AMOUNT OF \$479,571.18**

## RECOMMENDATION

1. Adopt the following amendments to the annual Appropriation Ordinance and Funding Sources Resolution in the General Fund:
  - a. Establish an appropriation in City-Wide Expenses for the 2005 Emergency Management Performance Grant appropriation in the amount of \$117,948.75; and
  - b. Establish an appropriation in City-Wide Expenses for the 2006 Emergency Management Performance Grant appropriation in the amount of \$129,292.43; and
  - c. Establish an appropriation in City-Wide Expenses for the 2006 Metropolitan Medical Response System grant appropriation in the amount of \$232,330; and
  - d. Increase the estimate for Revenue from the Federal Government by a total of \$479,571.18

2. Adopt a resolution authorizing the City Manager to negotiate and execute separate Memoranda of Understanding (MOU) to accept program funds from Santa Clara County's Operational Area share of the following Federal grants:
  - a. FY 2005 Emergency Management Performance Grant
  - b. FY 2006 Emergency Management Performance Grant
  - c. FY 2006 Metropolitan Medical Response System grant

## **BACKGROUND**

The Federal Department of Homeland Security and the Federal Emergency Management Agency have awarded grants under a variety of new and renewed programs. The State of California is the grantee for these awards. They have designated the Operational Areas as the sub-grantees for the per capita share of these funds. Santa Clara County is the Operational Area that supports the City of San José.

The funds from the 2005 and 2006 Emergency Management Performance Grants will enable the Office of Emergency Services to maintain the programs in the Emergency Preparedness and Planning and the Emergency Response and Recovery core services. These grants support the personnel and operational costs of the Office of Emergency Services.

The funds from the 2006 Metropolitan Medical Response System grant will continue San José's existing program, designed to protect first responders from bio-terror attacks. San José's Metropolitan Medical Task Force is a partnership consisting of San José's Fire and Police Departments, the Office of Emergency Services, Santa County Public Health, and American Medical Response (AMR), the contracted medical transport provider for the County.

## **ANALYSIS**

The funds for the 2005 Emergency Management Performance Grant (EMPG) were spent to respond to the Congressionally mandated review of the City's Emergency Operations Plan. Officially termed the "Nationwide Plan Review," the San José Office of Emergency Services submitted requested documentation to the Department of Homeland Security in December 2005; facilitated an on-site review by Department of Homeland Security in March 2006; and performed a final review prior to the federal government's publication of results in June 2006. A Memorandum of Understanding must be signed before Santa Clara County can reimburse the City of San José for these expenses. This grant expires on December 31, 2006.

The funds for the 2006 Emergency Management Performance Grant will be spent to refine and update San José's Emergency Operations Plan and to address any potential changes required by the Department of Homeland Security as a consequence of the Nationwide Plan Review. A second Memorandum of Understanding must be signed with Santa Clara County

in order for the City of San José to be eligible for reimbursement of its expenses. This grant expires on September 30, 2007.

The majority of funds for the 2006 Metropolitan Medical Response System grant, approximately \$200,000, will be used to purchase replacement pharmaceuticals; the current cache of medicine is officially beyond its expiration date. Approximately \$30,000 will be used to conduct a training exercise. A third Memorandum of Understanding must be signed with Santa Clara County in order for the City of San José to be eligible for reimbursement of its expenses. This grant expires on March 31, 2008.

### **PUBLIC OUTREACH**

This item does not meet any of the criteria listed below.

- Criteria 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criteria 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criteria 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

Grant applications were presented at officially noticed public meetings of the Santa Clara County Emergency Preparedness Council. Public comment periods were available at that time.

### **COORDINATION**

This report has been coordinated with the City Attorney's Office. The Fire and Police Departments provided advice and input to the spending plan developed for the Metropolitan Medical Response System grant during bi-monthly meetings of the Metropolitan Medical Task Force.

### **COST IMPLICATIONS**

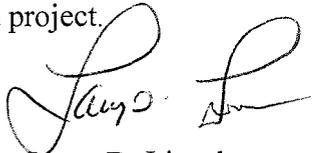
The appropriation of these three grants will increase revenue to the City by \$479,571.18.

**BUDGET REFERENCE**

Fund #	Appn #	Appn. Name	Total Appn	Amt. for Contract	Adopted Budget Page	Last Budget Action (Date, Ord. No.)
001	TBD	2005 Emergency Management Performance Grant	\$117,948.75	N/A	N/A	N/A
001	TBD	2006 Emergency Management Performance Grant	\$129,292.43	N/A	N/A	N/A
001	TBD	2006 Metropolitan Medical Response System grant	\$232,330.00	N/A	N/A	N/A
<b>TOTAL</b>			<b>\$479,571.18</b>			

**CEQA**

Not a project.

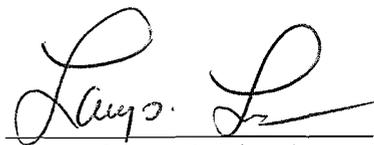


Larry D. Lisenbee  
Budget Director



Kimberly Shunk  
Director, Office of Emergency Services

I hereby certify that there will be available for appropriation in the General Fund in the Fiscal Year 2006-2007 monies in excess of those heretofore appropriated, there from said excess being at least \$479,571.18.



Larry D. Lisenbee

For questions please contact Kimberly Shunk at (408) 277-4595.