



## *Memorandum*

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**TO:** HONORABLE MAYOR  
AND CITY COUNCIL

**FROM:** DEBRA FIGONE  
City Manager

HONORABLE BOARD  
OF DIRECTORS

STANLEY M. WILLIAMS  
General Manager

**SUBJECT:** SEE BELOW

**DATE:** 10-30-07

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**SUBJECT: JOINT CITY COUNCIL AND DISTRICT BOARD STUDY SESSION ON  
FLOOD MANAGEMENT ISSUES**

### **RECOMMENDATION**

To consider Flood Management information presented and provide feedback on Flood Management issues in the areas of safety, flood protection program measures, and associated Flood Management costs.

### **OUTCOME**

An increased understanding of flood management and flood response issues as a basis for consideration in future decision making and, with feedback provided, an increase in staff's ability to provide more effective community services as a result of this coordination effort between our agencies two governing bodies.

### **PURPOSE OF STUDY SESSION**

The purpose of this study session is to present the necessary information to facilitate a discussion on flood management issues related to:

- a. Floodplain Management
- b. Floodwater Management
- c. Emergency Preparedness

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## **EXECUTIVE SUMMARY**

This memo provides information on the purpose and format of the upcoming Joint Study Session on Flood Management Issues scheduled for November 19, 2007 by the Santa Clara Valley Water District Board of Directors and the San José City Council. Attached is a copy of the agenda and copies of the PowerPoint presentation and fact sheet on the principal discussion areas.

## **BACKGROUND**

The Santa Clara Valley Water District (District) and the City of San José have interrelated responsibilities within San José. The City manages the floodplain and regulates land use within the City, while the District manages floodwater within the City including planning, building and maintaining flood protection projects. Both agencies coordinate and provide emergency response services related to flood management.

Seven joint meetings have been held by the City Council and District Board since 2002. At each of these meetings, the Council and Board have reviewed joint efforts by their respective staffs to provide coordinated direction and/or policy guidance. The most recent joint meeting was the Study Session on Water Quality Issues held April 20, 2007. In addition, the Board and Council have received joint memos detailing all of the cooperative projects and the associated results, issues, and status to date. The most recent status memo was heard and approved by the Board and Council at their respective meetings on March 13, 2007.

## **ANALYSIS**

Prior to the September 2006 Joint Study Session, the format for the joint meetings and memos had been a status report on the variety of issues, many of which are projects that have been jointly worked on over extended periods. Because of the number of activities presented, the joint Study Sessions were developed to provide in-depth discussion on specific topics. The first Study Session, in September 2006 was on Water Supply. The second, in April 2007, focused on Water Quality.

The November 19, 2007 Joint Study Session will focus on three flood management issues: 1) floodplain management, 2) floodwater management, and 3) emergency preparedness. Flood Protection management is a key issue in comprehensive water resource management, and this session further builds on the discussion at previous joint sessions. The meeting format will include:

- A broad overview of these three issues.
- A focused presentation by staff on each one
- Council and Board discussion on each element

An agenda is attached for your review. To facilitate the discussion, the attached packet contains copies of the slides that will be discussed for each topic and related fact sheets that give more in-

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depth background on specific issues. Staff will also be available to answer questions that come up during the Council and Board discussion.

Any action by the Board and/or Council may want to take on any of the issues that are discussed at the Study Session must be noticed and agendized for subsequent meetings.

### **NEXT STEPS**

Staff will report back in the next joint City/District meeting or joint memo with responses to action items that result from this meeting and recommend direction for next steps. If a project requires earlier action, it will be brought to the Council and Board as a single item at that time.

### **PUBLIC OUTREACH/INTEREST**

The topic of flood management is of interest to many of the organizations and stakeholders that regularly work with the City and the District. Therefore, the information on this meeting and invitations to attend have been disseminated widely to the many stakeholders involved in water issues in the county including the Water Resources Protection Collaborative, the Santa Clara Valley Urban Runoff Pollution Prevention Program, the Santa Clara Basin Watershed Management Initiative, the City's Developer Roundtable, and the District's Environmental Advisory Committee.

Although this action does not meet any of the criteria below, this memorandum is posted on the City Council Agenda Website.

- Criteria 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criteria 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criteria 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

### **COORDINATION:**

This memo has been coordinated with the City Departments of Public Works, Planning, Building and Code Enforcement; Environmental Services; and Transportation. It also has been coordinated with the City Attorney's Office, Redevelopment Agency, and the Office of Watershed Planning, Capital Program Services, Coyote, Uvas/Llagas Watershed Division, Emergency Services, Guadalupe Watershed Division at the Santa Clara Valley Water District.

**COST SUMMARY/IMPLICATIONS**

There are no financial impacts related to this item.

**CEQA**

Not a project



DEBRA FIGONE  
City Manager  
City of San Jose



STANLEY M. WILLIAMS  
General Manager  
Santa Clara Valley Water District

For questions, please contact:

Kathi Forman, City of San Jose, Public Works Department, (408) 535-8304

Ann Draper, Santa Clara Valley Water District, Watershed Operations, (408) 265-2600



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**JOINT CITY COUNCIL/  
REDEVELOPMENT AGENCY BOARD/  
SANTA CLARA VALLEY WATER DISTRICT BOARD  
STUDY SESSION AGENDA**

**FLOOD MANAGEMENT ISSUES**

**NOVEMBER 19, 2007**

**1:00 P.M. to 4:00 P.M.**

Santa Clara Valley Water District  
Board Room Headquarters  
5700 Almaden Expressway  
San Jose, Ca 95118

- **Purpose**

To present to officials from both the City of San José and the Santa Clara Valley Water District information on flood management issues to facilitate discussion and coordination between governing agencies in the areas of safety, flood protection program measures, and flood management costs.

- **Outcome**

1. Coordinated strategy between agencies on floodplain management, floodwater management and emergency preparedness.
2. Coordinated strategy for cost effective delivery of community services

PETE CONSTANT  
FORREST WILLIAMS  
SAM LICCARDO  
KANSEN CHU  
NORA CAMPOS

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DISTRICT 2  
DISTRICT 3     CHUCK REED, MAYOR  
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DISTRICT 5

PIERLUIGI OLIVERIO  
MADISON P. NGUYEN  
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DISTRICT 8  
DISTRICT 9  
DISTRICT 10

Welcome to the Joint Study Session!

Agendas and Staff Reports for City Council items may be viewed on the Internet at [www.sanjoseca.gov/clerk/agenda.asp](http://www.sanjoseca.gov/clerk/agenda.asp)

To arrange an accommodation under the Americans with Disabilities Act to participate in this public meeting, please call (408) 535-1260 or (408) 294-9337 (TTY) at least two business days before the meeting.

- Call to Order and Roll Call

## **JOINT CITY/AGENCY/DISTRICT STUDY SESSION**

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1:00 p.m. to 4:00 p.m. Santa Clara Valley Water District, Board Room Headquarters

1. **Opening remarks by Mayor and Chair of the District Board.** (Mayor/Chair Chuck Reed and Chair of District Board Tony Estremera)
  - (a) Introductory Remarks on Flood Management: City Manager Debra Figone and District General Manager Stan Williams
2. **Presentation and Discussion of Water Issues related to:**
  - (a) Overview of Flooding in San José
    - Jim Fiedler, District Watershed Operations, Assistant General Manager
    - Katy Allen, City of San José Public Works Director
  - (b) Floodplain Management Programs
    - Timm Borden, City of San José Public Works Deputy Director
    - Laurel Prevetti, City of San José Planning, Building & Code Enforcement Assistant Director
  - (c) Floodwater Management Programs
    - Ann Draper, District Watershed Operations, Assistant Officer
  - (d) Emergency Preparedness
    - Kimberly Shunk, City of San José Office of Emergency Services Director
    - Mike O’Connell, City of San José Public Works Division Manager
    - Carol Fredrickson, District Emergency Support Unit Manager

## **CITY COUNCIL STUDY SESSION (Cont'd.)**

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- 3. Update on Discussions for Long-term Operation of South Bay Water Recycling**
  - John Stufflebean, City of San José Environmental Services Director
  - Keith Whitman, District Water Supply Management Deputy Operating Officer

- 4. Public Comments**

- **Adjourn**

**4:00 p.m.**

## **CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN THE COUNCIL CHAMBERS AND COMMITTEE ROOMS**

The Code of Conduct is intended to promote open meetings that welcome debate of public policy issues being discussed by the City Council, Redevelopment Agency Board, their Committees, and City Boards and Commissions in an atmosphere of fairness, courtesy, and respect for differing points of view.

### **1. Public Meeting Decorum:**

- a) Persons in the audience will refrain from behavior which will disrupt the public meeting. This will include making loud noises, clapping, shouting, booing, hissing or engaging in any other activity in a manner that disturbs, disrupts or impedes the orderly conduct of the meeting.
- b) Persons in the audience will refrain from creating, provoking or participating in any type of disturbance involving unwelcome physical contact.
- c) Persons in the audience will refrain from using cellular phones and/or pagers while the meeting is in session.
- d) Appropriate attire, including shoes and shirts are required in the Council Chambers and Committee Rooms at all times.
- e) Persons in the audience will not place their feet on the seats in front of them.
- f) No food, drink (other than bottled water with a cap), or chewing gum will be allowed in the Council Chambers and Committee Rooms, except as otherwise pre-approved by City staff.
- g) All persons entering the Council Chambers and Committee Rooms, including their bags, purses, briefcases and similar belongings, may be subject to search for weapons and other dangerous materials.

### **2. Signs, Objects or Symbolic Material:**

- a) Objects and symbolic materials, such as signs or banners, will be allowed in the Council Chambers and Committee Rooms, with the following restrictions:
  - No objects will be larger than 2 feet by 3 feet.
  - No sticks, posts, poles or other such items will be attached to the signs or other symbolic materials.
  - The items cannot create a building maintenance problem or a fire or safety hazard.
- b) Persons with objects and symbolic materials such as signs must remain seated when displaying them and must not raise the items above shoulder level, obstruct the view or passage of other attendees, or otherwise disturb the business of the meeting.
- c) Objects that are deemed a threat to persons at the meeting or the facility infrastructure are not allowed. City staff is authorized to remove items and/or individuals from the Council Chambers and Committee Rooms if a threat exists or is perceived to exist. Prohibited items include, but are not limited to: firearms (including replicas and antiques), toy guns, explosive material, and ammunition; knives and other edged weapons; illegal drugs and drug paraphernalia; laser pointers, scissors, razors, scalpels, box cutting knives, and other cutting tools; letter openers, corkscrews, can openers with points, knitting needles, and hooks; hairspray, pepper spray, and aerosol containers; tools; glass containers; and large backpacks and suitcases that contain items unrelated to the meeting.

**CITY OF SAN JOSE CODE OF CONDUCT FOR PUBLIC MEETINGS IN  
THE COUNCIL CHAMBERS AND COMMITTEE ROOMS (CONT'D)**

3. Addressing the Council, Redevelopment Agency Board, Committee, Board or Commission:
- a) Persons wishing to speak on an agenda item or during open forum are requested to complete a speaker card and submit the card to the City Clerk or other administrative staff at the meeting.
  - b) Meeting attendees are usually given two (2) minutes to speak on any agenda item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Applicants and appellants in land use matters are usually given more time to speak.
  - c) Speakers should discuss topics related to City business on the agenda, unless they are speaking during open forum.
  - d) Speakers' comments should be addressed to the full body. Requests to engage the Mayor, Council Members, Board Members, Commissioners or Staff in conversation will not be honored. Abusive language is inappropriate.
  - e) Speakers will not bring to the podium any items other than a prepared written statement, writing materials, or objects that have been inspected by security staff.
  - f) If an individual wishes to submit written information, he or she may give it to the City Clerk or other administrative staff at the meeting.
  - g) Speakers and any other members of the public will not approach the dais at any time without prior consent from the Chair of the meeting.

Failure to comply with this Code of Conduct which will disturb, disrupt or impede the orderly conduct of the meeting may result in removal from the meeting and/or possible arrest.