



Memorandum

TO: HONORABLE MAYOR
AND CITY COUNCIL

FROM: Jane Light

SUBJECT: SEE BELOW

DATE: 9-13-06

Approved

Deanna Palma

Date

9/16/06

COUNCIL DISTRICT: 7
SNI AREA: SEVENTREES

SUBJECT: MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN JOSE EDUCATION FOUNDATION AND THE CITY OF SAN JOSÉ REGARDING GRANT IMPLEMENTATION FOR A RESOURCE TEACHER IN CONJUNCTION WITH THE CITY'S SMART START PROGRAM

RECOMMENDATION

Approval of a Memorandum of Understanding (MOU) between the San José Education Foundation and the City of San José providing for the City to pay partial costs not to exceed \$114,063 of a Resource Teacher to the City's Smart Start San José, from January 1, 2006 to December 2008.

OUTCOME

Approval of this recommendation will allow the placement of a Resource Teacher with Smart Start San José to coordinate the City's school readiness and early education programs and provide targeted services to families and children living in the Seventrees Neighborhood.

BACKGROUND

Smart Start San José is the City's Early Care and Education Initiative with the vision that all children will enter school with the physical, social, emotional and cognitive foundations to succeed in school and develop to their full potential. Smart Start San Jose's mission is to assist families and educators to support the development and well-being of their children through

collaborative efforts involving City staff, schools, parents, and early childhood development professionals.

In 2004 the San José Education Foundation and the City of San José (City) collaborated on an application to the James and John Knight Foundation to provide services broadly throughout the City and concentrated in the Seventrees Neighborhood as a part of a hub and spokes model with other partner agencies. A five year grant was awarded to the Education Foundation with the understanding that partner agencies would begin to pay a share of cost in the third year of operation. The goal of the collaborative is to improve health, well-being and access to resources and services for children ages 0-14 and their families in the Franklin McKinley School District area. Other partner agencies include the Health Trust, Catholic Charities, and Lenders for Community Development. As of January 2006, the project has entered the third year of operation.

ANALYSIS

Under this MOU, the City will contribute a portion of the salary for a full-time Resource Teacher who will develop and/or offer support services and instruction to address the needs of interested Exempt Care, Family Care and/or Child Care Center providers. Activities may include, but not be limited to, planning and coordination with existing community programs and educational institutions to provide professional development support for families and child care providers. In addition, the Resource Teacher will provide bi-weekly training activities for interested parents and caregivers, demonstrating developmentally appropriate learning activities that prepare children to succeed in school and life, and enable providers to know how to offer high quality child care.

The Resource Teacher will lead quarterly meetings of Family Care, Exempt Care and/or Child Care Center providers and connect these providers to a variety of resources geared at enhancing the physical, social and cognitive well-being of children, thus improving the quality of their early childhood education services.

The Resource Teacher is an employee of the Foundation and will serve as the Foundation's key point of contact with the City's Smart Start San José program.

POLICY ALTERNATIVES

Not Applicable

PUBLIC OUTREACH/INTEREST

This item does not meet any of the following criteria.

- Criteria 1:** Requires Council action on the use of public funds equal to \$1 million or greater. **(Required: Website Posting)**
- Criteria 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criteria 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

COORDINATION

This memorandum has been coordinated with the City Attorney's Office and the City Manager's Budget Office.

FISCAL/POLICY ALIGNMENT

Not Applicable.

COST SUMMARY/IMPLICATIONS

City shall contribute during the full term of this Agreement an amount not to exceed \$114,063. Any amounts above this shall be the responsibility of the Franklin McKinley Education Foundation.

1. SOURCE OF FUNDING:

The funding for this MOU is identified in an existing grant provided by the David and Lucile Packard Foundation for the purpose of Smart Start San José facility development and programming.

2. FISCAL IMPACT:

Unless the agreement is terminated, City will contribute the following amounts to the Foundation expenses for retention of a Resource Teacher as follows:

For 2006 calendar year – 33% of \$71,687.50 = \$23,656.87

For 2007 calendar year – 50% of \$75,796.88 = \$37,878.44

For 2008 calendar year – 66% of \$79,586.71 = \$52,527.22

The total contribution by City during the full term of this Agreement shall not exceed \$114,062.23.

BUDGET REFERENCE

Fund #	Appn #	Appn. Name	Total Appn	Amt. for Contract	Proposed 2006-2007 Operating Budget Page	Last Budget Action (Date, Ord. No.)
001	2669	Packard Grant Smart Start Sites	\$122,500	\$114,063	*	6/27/06 27801

*MBA #50 dated June 5, 2006 included a rebudget of \$122,500 for Packard Grant Smart Start Sites.

CEQA

Not a Project.



JANE LIGHT
Director, San José Public Library

For questions please contact CAROL FROST, SUPERVISING LIBRARIAN at (408) 808-2048.