

Memorandum

TO: Lee Price
City Clerk

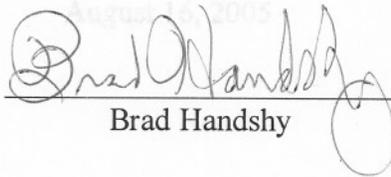
FROM: Brad Handschy
Exec. Asst. to the City
Auditor

SUBJECT: CITY AUDITOR'S TRAVEL CALENDAR **DATE:** August 17, 2005
July 1 Through December 31, 2005

Please agendize on the Consent Calendar of the soonest possible Council agenda the following:

Approval of the Additions to the City Auditor's Travel Calendar from July 1 through December 31, 2005

Recommendation: Approval of the additions to City Auditor Gerald Silva's travel calendar from July 1 through December 31, 2005, at no cost to the City. (City Auditor)

August 16, 2005

Brad Handschy

Honorable Mayor and Members
of the City Council
301 North First Street, Room 600
San Jose, CA 95110

This is a request for City Council approval of additional items to my travel calendar through December 31, 2005. The events that I am requesting permission to attend are itemized in the attached schedule, which shows the date, estimated cost, and any associated professional education hours for the event.

My participation in these events is in accordance with City Council policy and satisfies the two-year continuing education requirement of generally accepted government auditing standards.

The City Auditor's non-personal budget has sufficient funds to cover the cost of this request.

Respectfully submitted,


Gerald A. Silva
City Auditor

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San Jose City Clerk
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