



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Larry D. Lisenbee

SUBJECT: ANNUAL CITY OF SAN JOSÉ
VOLUNTEER CELEBRATION

DATE: 08-09-06

Approved

Date

8/14/06

Council District: City-wide

RECOMMENDATION

Approval of the following 2006-2007 Appropriation Ordinance Amendments in the General Fund:

1. Increase the Volunteer Recognition Program appropriation in the amount of \$15,000 and rename the appropriation as directed to Annual City of San José Volunteer Celebration.
2. Decrease the Contingency Reserve by \$15,000.

OUTCOME

Approval of this appropriation amendment action brings the total appropriation for this program to \$25,000, the amount necessary to stage the annual San José Volunteer Celebration.

BACKGROUND

Every year, the City has hosted an annual celebration to commemorate the many San José residents who give their time to volunteer in our parks, libraries and neighborhoods. All of the volunteers' hard work and dedication have benefited the community tremendously and as an expression of gratitude, the City hosts a barbecue and provides t-shirts, recognition awards and door prizes.

ANALYSIS

On August 8, 2006, the City Council approved the recommendation from Mayor Gonzales to augment the city-wide Volunteer Recognition Program appropriation to fund the annual San José Volunteer Celebration. This event has been traditionally paid partially from a City-wide appropriation (\$10,000) and partially from the Mayor's Office's non-personal/equipment budget (\$15,000). However, as the result of the action on June 28, 2006 that reduced the Mayor's non-personal/equipment budget, the City Council directed the Administration to bring back

ANALYSIS (CONT'D.)

appropriation amendments that would augment the city-wide appropriation funded from the General Fund to replace the amount previously provided for the Mayor's Office budget. It is therefore recommended in this memorandum that the Contingency Reserve be utilized to provide the added funding that was approved.

PUBLIC OUTREACH/INTEREST

- Criteria 1:** Requires Council action on the use of public funds equal to \$1 million or greater; **(Required: Website Posting)**
- Criteria 2:** Adoption of a new or revised policy that may have implications for public health, safety, quality of life, or financial/economic vitality of the City. **(Required: E-mail and Website Posting)**
- Criteria 3:** Consideration of proposed changes to service delivery, programs, staffing that may have impacts to community services and have been identified by staff, Council or a Community group that requires special outreach. **(Required: E-mail, Website Posting, Community Meetings, Notice in appropriate newspapers)**

While this action is below the \$1 million threshold for Criteria 1, this memo is posted on the City's website for the August 29, 2006 Council Agenda.

COORDINATION

This agreement has been coordinated within the City Manager's Office.

COST IMPLICATIONS

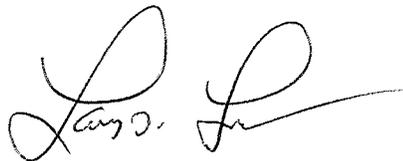
The proposed budget action uses funding from the 2006-2007 General Fund Contingency Reserve to fund this volunteer program event.

BUDGET REFERENCE

Fund #	Appn. #	Appn. Name	RC #	Total Appn.	Amt. For Project	2006-2007 Proposed Budget Page	Last Budget Action (Date, Ord. No.)
001	7901	Contingency Reserve		\$27,005,000	\$15,000	Page IX - 26	
		Total		\$27,005,000	\$15,000		

CEQA

Not a Project.



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Budget Director

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