

# Memorandum

**TO:** HONORABLE MAYOR &  
CITY COUNCIL

**FROM:** Les White

**SUBJECT:** See Below

**DATE:** August 1, 2006

**SUBJECT: AUGUST 11, 2006, RECYCLE PLUS STUDY SESSION MATERIALS & AUGUST 15, 2006 CITY COUNCIL STAFF RECOMMENDATION**

Enclosed please find the materials for the August 11, 2006 Study Session on the Recycle Plus Program & Procurement Process and the August 15, 2006 City Council report.

Collectively, the City's solid waste contracts enable San Jose to provide one of the largest and most comprehensive arrays of solid waste services in the nation. Over time, the procurement of collection services has become extremely complex, given the multifaceted nature of these services, required operational and financial capacity, and the magnitude of enterprise required to serve San Jose. Against a backdrop of heightened interest in this procurement, staff has adhered to the Council approved procurement process, procurement process integrity guidelines, and has worked diligently to bring this recommendation to Council within a reasonable timeframe. The attached materials are both voluminous and complex, and the August 11 Study Session provides an opportunity to review these materials in detail.

At the Study Session, staff will be reviewing with Council the following information:

- Tab 1-4: Summary of the Recycle Plus Program, service districts, operation and policy goals, and the Integrated Waste Management Fund and associated rates.
- Tab 5-6: Overview of the procurement process, schedule, evaluation criteria and structure, process integrity guidelines, and RFP policy requirements.
- Tab 7: Previous reports issued covering activities leading up to staff's recommendation.
- Tab 8: Staff's recommendation and discussion of the formation of the recommendation, along with policy alternatives. *(Not part of Study Session review, to be discussed at the August 15 Council Meeting.)*

Please keep in mind that the City's current contracts expire in approximately 10 months (July 1, 2007) and that an extension of them, in their current form, is not an option (see report for further detail). Within the time constraints outlined in the report, staff has diligently developed a pragmatic recommendation to provide essential solid waste collection services that ensure public health and safety for a two-year term. The proposed recommendation results in an opportunity for the City of San Jose to develop and implement a more comprehensive approach for solid waste collection services and for a longer period of time.

  
LES WHITE  
City Manager