



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Katy Allen

SUBJECT: SEE BELOW

DATE: 05-23-05

Approved

Date

5/31/05

Council District: Citywide

**SUBJECT: FIRST AMENDMENT TO THE MASTER AGREEMENT FOR
LANDSCAPE ARCHITECTURAL SERVICES WITH CALLANDER ASSOCIATES
LANDSCAPE ARCHITECTURE, INC. FOR THE PARKS BOND SPORTS PARK AT
SINGLETON**

RECOMMENDATION

Approval of the first amendment to the master agreement with Callander Associates Landscape Architecture, Inc. for consultant services for the Parks Bond Sports Park at Singleton, extending the term of the agreement from June 30, 2005 to June 30, 2008, at no cost to the City.

CEQA: Not a project.

BACKGROUND

In February 2002, the City entered into a master agreement with Callander Associates Landscape Architecture, Inc. for design services for a Sports Park at the Singleton site under the Parks Bond program that began in fiscal year 2000-01. That master agreement term expires on June 30, 2005, but the project master plan development is not complete. Callander Associates Landscape Architecture, Inc. is currently providing landfill closure, post closure development, environmental and master planning design services under Service Order Nos. 1- 4. This activity consists of landfill investigations, landfill closure and post closure plans, regulatory agency coordination, environmental impact report initial study, community outreach and conceptual planning leading to the development of a site master plan.

The original schedule for the master plan stage of the project has been significantly extended in order to address several issues that surfaced during the development of the master plan. These issues include neighborhood concerns raised during community outreach efforts and facility maintenance and operation concerns, including budgetary challenges.

ANALYSIS

The master agreement establishes a range of services that Callander may provide with regard to developing a Sports Park at the Singleton site. The specific project scope of services, schedule, compensation, and funding source(s) will be identified and authorized by individual Service Orders. Continued work and completion of the project landfill post-closure development plan, EIR and master planning phase, authorized under Service Order No. 1, is subject to the successful resolution of the community concerns, project programming and facility operation issues which are expected during FY2005-06. The master agreement extension continues the consultant's current service orders assuring an uninterrupted flow of work leading to approval of a site master plan. Additionally, the extension preserves contract flexibility that allows the opportunity to complete the project design development and construction document phases using the consultant, City staff, or a combination of the two based upon work load, staff availability and professional expertise.

Callander has already provided substantial and significant services with regard to the development and implementation of a Sports Park at the Singleton site. As a result of this work, Callander has developed knowledge and an expertise about the project that staff believes would make it impractical to bring in a different consultant. Accordingly, staff recommends extending the term of the master agreement with Callander to the current scheduled date for completion of the Sports Park project.

OUTCOME

A recommended time extension for the professional consultant services defined in the current Consultant Master Agreement and authorized under Service Order No. 1 allows the consultant to complete the project landfill post-closure development plan, EIR and master plan according to the current schedule.

PUBLIC OUTREACH

Not applicable.

COORDINATION

This first amendment and memorandum have been coordinated with the Departments of Parks, Recreation and Neighborhood Services, Planning, Building and Code Enforcement, the City Manager's Budget Office and the City Attorney's Office.

COST IMPLICATIONS

1. AMOUNT OF AGREEMENT: \$0

2. COST OF PROJECT:*

Project Delivery	\$70,000
Master Agreement	1,700,000
First Amendment	0
Service Order #1	848,000
Service Order #2	32,500
Service Order #3	13,970
Service Order #4	18,247

TOTAL PROJECT COSTS \$1,770,000

BALANCE IN MASTER AGREEMENT **\$787,283**

*No additional appropriation of funds is necessary for this agreement

3. SOURCE OF FUNDING: 471- Parks & Recreation Bond Fund

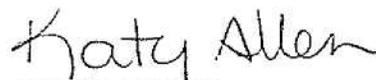
4. FISCAL IMPACT: Not applicable

BUDGET REFERENCE

Fund #	Appn #	Appn. Name	Total Appn.	Amt. for Contract	FY 04-05 Adopted Budget Page	Last Budget Action (Date, Ord. No.)
471	6938	Singleton Sports Park	\$908,000		V-906	10-12-2004 Ord. #27267

CEQA

Not a project.



KATY ALLEN

Director, Public Works Department