



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Sara L. Hensley

SUBJECT: LANDSCAPE MAINTENANCE
AGREEMENT WITH THE
COUNTY OF SANTA CLARA

DATE: 05-11-04

Approved

Date

COUNCIL DISTRICT: City-Wide
SNI AREA: N/A

RECOMMENDATION

Approval of a landscape maintenance agreement with the County of Santa Clara for landscape maintenance along Capitol Expressway between Tully Road and Cunningham Avenue.

BACKGROUND

The City currently provides the grounds maintenance at Lake Cunningham Regional Park, including a parcel of land that is owned by the County of Santa Clara (County). As part of the Parks and Community Facilities Capital Improvement Program, the perimeter landscaping at this park will be renovated and expanded. During the design process for this project, it was discovered that the City had been unknowingly maintaining a parcel of County property. Staff would like to enter into an agreement with the County to formalize the maintenance responsibility that the City provides.

ANALYSIS

A part of the landscape project will occur on the County-owned portion of the property and the County requires an approved maintenance agreement placing the responsibility for maintaining the landscape improvements on the City. This agreement will remain in force until terminated by mutual consent. While construction of this project has been deferred until 2005-2006 due to maintenance and operation impacts, it was determined that concurrent completion of the plans and securing the maintenance agreement would be beneficial.

The City currently provides minimal maintenance of the County property as part of Lake Cunningham Regional Park maintenance such as weed control and trash pickup. The scope of

the landscape maintenance agreement would cover the current maintenance activities as well as the additional maintenance activities resulting from the perimeter landscaping project, which includes the installation of trees, shrubs, erosion control, irrigation and concrete walkway.

PUBLIC OUTREACH

Not applicable.

COORDINATION

This agreement has been coordinated with the County of Santa Clara, the City Attorney's Office, and the Departments of Finance and Planning, Building and Code Enforcement.

COST IMPLICATIONS

The current maintenance costs for the County portion of Lake Cunningham Regional Park are minimal and have been assumed as part of park operations. The future landscaping project is scheduled to be completed in June of 2006 and will result in an overall increase in maintenance costs beginning in fiscal year 2006-2007 of \$93,000 annually. The additional maintenance costs will be provided from the Lake Cunningham Fund.

CEQA

Not a project.

SARA L. HENSLEY
Director of Parks Recreation and
Neighborhood Services