



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Les White

SUBJECT: SEE BELOW

DATE: June 21, 2006

SUBJECT: AMENDMENT TO AGREEMENT WITH MANAGEMENT PARTNERS, INC.

RECOMMENDATION

Approval of second amendment to the agreement with Management Partners, Inc. for professional services, extending the term of the agreement to June 30, 2007, and increasing the compensation by \$50,000 for a total contract amount up to \$150,000.

OUTCOME

Approval of this recommendation will allow the City to continue work in evaluating efficiencies in the organization and improve City operations with the assistance of Management Partners, Inc., and extend the term of the agreement to June 30, 2007 and the contract amount by \$50,000, for a total amount of \$150,000.

BACKGROUND

In July 2004, the City entered into an agreement with Management Partners, Inc. for professional management and analytical services regarding City operations. In March 2006, the contract was extended to March 31, 2007 and increased by \$50,000, for a total amount of \$100,000, to continue work started with the original contract. Some of the services currently being provided by Management Partners, Inc. include the following: Update of prior review of operation of the City Manager's Office, executive coaching, and thorough review of the City Service Areas structure.

ANALYSIS

The additional \$50,000 will allow for Management Partners, Inc. to provide review of department management practices and areas of improvement, tailored coaching programs for managers, as well as assessment of organization structures where appropriate.

HONORABLE MAYOR AND CITY COUNCIL

June 21, 2006

Subject: Amendment to Agreement with Management Partners, Inc.

Page 2

ALTERNATIVES

Not applicable.

PUBLIC OUTREACH

No public outreach was conducted due to the proposed amendment being a continuation of services.

COORDINATION

This memorandum was coordinated with the City Attorney's Office and the City Manager's Budget Office.

COST IMPLICATIONS

There are sufficient funds available in the 2005-2006 Adopted Budget appropriations to address the proposed increase.

BUDGET REFERENCE

Fund #	Appn. #	Appn. Name	Total Appn.	Amt. for Contract	2005-2006 Adopted Operating Budget	Last Budget Action (Date, Ord. No.)
443	0562	Low & Moderate Income Housing Fund Non- Personal/Equipment	\$849,699	\$20,000	XI-45	2/14/06 27665
001	0112	City Manager's Office Non-Personal/Equipment	\$769,407	\$30,000	VIII-24*	N/A

*A portion of the City Manager's Office Non-Personal/Equipment appropriation is allocated to this contract.

CEQA

Not a project.



Les White
City Manager