



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Peter Jensen
Katy Allen

SUBJECT: REVISED COUNCIL POLICY 7-1

DATE: June 9, 2006

Approved

Date

6-12-06

COUNCIL DISTRICT: Citywide

REASON FOR SUPPLEMENTAL MEMORANDUM

This supplemental memorandum provides Council with staff's outreach efforts to the non-profit organizations and a summary of the feedback received on the Revised Council Policy 7-1.

OUTCOME

On May 24 and 25, 2006, staff from General Services, Parks, Recreation and Neighborhood Services and the San Jose Redevelopment Agency sent each non-profit leaseholder a copy of the proposed revised Council Policy 7-1, and requested that they review the document and forward their comments to staff by June 7, 2006, either by fax, email or by telephone. As a result of limited feedback, on June 7 and June 8, 2006, staff successfully contacted many non-profit organizations that had not yet provided comments in an attempt to collect additional feedback.

In summary, the feedback received indicated that a majority of the organizations had no concerns with the revised policy. This same majority felt that the revised policy was well written, clear, easy to understand.

Four of the 29 organizations contacted (see attachment) expressed questions or concerns. These included:

- The annual review requirements are excessive,
- The policy should reflect the mutual benefits between the city and the organization,
- The policy should clarify that repairs and maintenance do not include capital improvements,
- The policy requires the organization to be registered as a non-profit when it should allow flexibility for other types of organizations that can help the City advance its goals.

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Staff considered these concerns and feels that the policy revisions are appropriate and in alignment with the recommendations from the City Auditor. However, staff will work with each organization on a lease-by-lease basis to ensure that they understand how the revised policy applies to their organization, and how leases can be structured to respond to their concerns while remaining in compliance with the policy.



PETER JENSEN
Director of General Services



KATY ALLEN
Public Works Director

For questions please contact Peter Jensen, Director of General Services at 938-2025 or Katy Allen, Public Works Director at 535-8444.

Non-Profit Organizations Contacted Regarding Revised Council Policy 7-1

Arab American Congress of Silicon Valley	Metropolitan Adult Education Program
Peninsula Soccer League	North Valley Little League, Leo Gorospe
Friends of Guadalupe River Park	Northside Theater Council of San Jose, Inc., Richard Orlando
East Side Adult Education Lifelong Learning Older Adult Program	San Jose Unified School District, Don Iglesias/Bill Erlendson
Indo Chinese Resettlement Group, Loc Vu	South San Jose Softball League, Elaina Berti
American G.I. Forum of San Jose, Abel Cota, Exec. Director	Spartan Little League, Dan Leyva
California Trolley & Railroad Corporation, Rod Diridon	Willow Glen Little League, Doug Artman
San Jose Conservation Corp, Bob Hennesy	SJRDA*
History San Jose	San Jose Stage Company, Kathleen King
Alviso Family Health Services	MACLA, Tamara Alvarado
African American Community Services, JoAnna Ferris	Two-Fish Design Group, Cheri Lakey
ACT for Mental Health, Wanda Alexander	Boys & Girls Club of Silicon Valley, Adina Fraticelli
Parents for Participating Nursery, Jennifer Packard	Santa Clara County Household Hazardous Waste, Rob D'Arcy
Santa Clara Valley Rifle Club, Robert T. Hendricks	PRNS*
Resources for Families & Communities, Frank Hernandez	Franklin-McKinley Educational Foundation, Muhammad Chaudry
Lincoln Glen Little League, Keith Lundquist	

*Outreach was done by General Services in partnership with SJRDA & PRNS.