

COUNCIL AGENDA: 06-20-06

ITEM: 2.13

Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Scott P. Johnson

SUBJECT: SEE BELOW

DATE: May 30, 2006

Approved

Deanna Padua

Date

6/5/06

**SUBJECT: REPORT ON BIDS FOR FREESTANDING FURNITURE FOR
EVERGREEN AND CAMBRIAN BRANCH LIBRARIES**

RECOMMENDATION

Report on bids and approval of the award of the purchase of Freestanding Furniture and authorization to the Director of Finance to execute the purchase orders for the newly reconstructed Evergreen Branch and Cambrian Branch libraries to:

- a. Tab Sales (San Jose, CA), the low bidder for bid group B, for an amount not to exceed \$36,243.15 including tax,
- b. Vanguard Legato Group (San Jose, CA), the low bidder for bid group E, I and J, for an amount not to exceed \$103,922.55 including tax,
- c. Agati (Chicago, IL), the low bidder for bid group A, for an amount not to exceed \$110,816.00 including tax, and
- d. Contract Office Group (Milpitas, CA), the low bidder for bid group C, D, F, G, H and K, for an amount not to exceed \$136,509.50 including tax.

OUTCOME

With the purchase of this freestanding furniture the Library Department will be able to furnish the newly reconstructed Evergreen Branch and Cambrian Branch Libraries to be ready for occupancy by the public on the scheduled grand opening days.

BACKGROUND

The Branch Library Bond Measure, approved in November 2000, provides \$212 million over ten years dedicated to the construction of six new and fourteen expanded branch libraries in San José. Evergreen Branch and Cambrian Branch library are part of the expansion construction. The reconstruction of these libraries adds 48,800 square feet of expanded space. These new state of the art libraries require new furniture to compliment the architectural look and feel of the

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building. Through the expansion of these libraries, the library will be able to rent space to the community for such functions as business seminars and private parties and the City will be able to offer a variety of recreation classes to residents.

ANALYSIS

A notice inviting bids for freestanding furniture was published on May 3, 2006. In addition, bid packages were e-mailed to six vendors. By the May 16, 2006 deadline, four bids were received and publicly opened. A bid from Froke Library Sales One was received after the bid due date time and declared non-responsive. Responsive bids were received from the following companies:

- Tab Sales, San Jose, CA
- Vanguard Legato Group, San Jose, CA
- Agati, Chicago, IL
- Contract Office Group (COG), Milpitas, CA

This procurement had eleven bid groups. Groups were developed per product manufacturer and product type. Companies were allowed to offer an equivalent product at bid submittal and the Library reviewed comparable items during the evaluation process. Bidders were able to bid on any or all of the groups. Staff recommends award of contract to the low bidder of each bid group.

The table below depicts the prices submitted, including tax, for each group with the low bid in each category shown in bold.

Bid Group	Manufacturer	Product Type	Tab Sales	Vanguard	Agati	COG
Group A	Agati	Computer Carrels	No Bid	No Bid	\$110,816.00	No Bid
Group B	Brandrud	Lounge Chairs	\$36,243.15	\$38,252.89	No Bid	\$39,184.41
Group C	Brayton/Steelcase	Café Computer Table/Chairs	No Bid	No Bid	No Bid	\$9,449.29
Group D	Brodart/Carolina/Danko, Persing	Reading Tables/Chairs	No Bid	No Bid	No Bid	\$17,242.82
Group E	Davis	Stacking Chairs	No Bid	\$50,316.19*	No Bid	\$49,816.61
Group F	Herman Miller, Howe, ICF, KI	Office Computer Tables	No Bid	No Bid	No Bid	\$36,659.47
Group G	Leland	Children's Furniture	No Bid	\$36,094.34	No Bid	\$35,134.61
Group H	Martin Bratrud	Lounge Sofas w/ Ottoman	No Bid	\$24,141.70	No Bid	\$23,306.99
Group I	Nienkamper	Custom Fabric Lounge Chairs	No Bid	\$49,984.78	No Bid	\$50,469.07
Group J	Source Int'l	Bar Stools	No Bid	\$3,621.58	No Bid	\$4,631.86
Group K	Urbana	Sectional Seating	No Bid	\$25,579.95	No Bid	\$14,716.32
TOTAL:			\$36,243.15	\$103,922.55	\$110,816.00	\$136,509.50

*After application of the local and small business preferences, Vanguard is the low quote for this product group. COG qualified as a local company only.

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Staff recommends the award of Group A to Agati, Group B to Tab Sales, Group C, D, F, G, H and K to Contract Office Group, and Group E, I and J to Vanguard Legato Group, the lowest responsible bidders for the respective groups, pursuant to the formal bidding requirements of section 4.12.120 of the San Jose Municipal Code.

ALTERNATIVE

Not applicable.

PUBLIC OUTREACH

This bid was placed on the City of San Jose web site and on the DemandStar bid notification system.

COORDINATION

This memorandum has been coordinated with the City Attorney's Office, City Manager's Budget Office, and Library Department.

COST IMPLICATION

This Council item is consistent with Council approved Budget Strategy Memo, General Principle #2, "We must focus on protecting our vital core city services".

BUDGET REFERENCE

Fund #	Appn. #	Appn. Name	RC #	Total Appn.	Amount for Contract	2005-2006 Adopted Operating Budget	Last Budget Action (Date, Ord. No.)
393	5872	Branch Libraries Fixtures, Furnishings & Equipment	142729 142439	\$2,872,416	\$387,491	2005-06 Adopted Capital Budget – V471	10/18/05 Ord No. 27580

HONORABLE MAYOR AND CITY COUNCIL

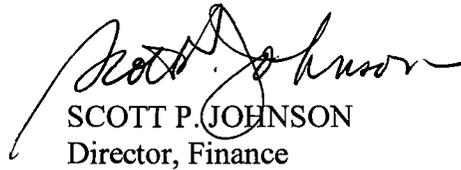
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CEQA

Not a project.



SCOTT P. JOHNSON
Director, Finance

For questions, please contact Walter C. Rossmann, Chief Purchasing Officer, at 408 535-7051.